

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

AGENDA **COUNCIL MEETING** **TUESDAY, MAY 14, 2024 AT 7 PM**

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES –April 23, 2024 Regular Council Meeting Minutes.

5. APPROVAL OF ACCOUNTS – April 2024

6. PRESENTATION AND DELEGATIONS

(a) Susan Major – Share the Road (Encl.)

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor – General Update

(b) Staff Reports

- Tax Arrears Report (Encl.)
- Memo from CAO Jenny Leblond Re: Alzheimer's Walk May 25th 2024 (Encl.)
- Memo from Admin Jessica Laberge Re: Short-Term Rental Presentation (Encl.)

(c) Committee Reports

- Minutes, Finance Committee, January 25, 2024 (Encl.)
- Draft Minutes, Committee of Adjustment, May 7, 2024 (Encl.)
- Minutes, Powassan Library, March 18, 2024 (Encl.)
- Minutes, Powassan Library, April 1, 2024 (Encl.)

(d) Correspondence

- AMO Watchfile, May 2, 2024, (Encl.)
- Ontario Inclusive Community Grants (Encl.)
- Multi-Municipal Energy Working Group (Encl.)

9. REVIEW BUDGET REPORT – Printed May 10, 2024

10. PUBLIC WORKS REPORTS

- (a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)

11. NEW BUSINESS

- (a) Road Allowance Report (Encl.)
- (b) By-law 2024-09 being a by-law to Stop up and Close Road allowance (between Con. 14 and 15 Lot 20) (Encl.)
- (c) Request to Council from a tax payer to void interest charges. (Encl.)
- (d) Letter, Request to Council from CN Re: Install of Hydro Poles (Encl.)
- (e) 2024 Association of Municipalities Ontario (AMO) Conference Delegation (Encl.)

12. ADJOURNMENT

- (a) By-law 2024-10 being a By-law to confirm the proceedings of the Council meeting.
- (b) Resolution re: Adjournment.

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MINUTES **COUNCIL MEETING** **TUESDAY, APRIL 23, 2024 7:00 PM**

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings.”

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:01 p.m., with Councillors Paul Sharp, Bernadette Kerr and Claire Riley. Councillor Scarfone attended by Zoom. Staff member present was CAO Jenny Leblond and OS Shawn Hughes. There were 5 members of the public in attendance.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2024-70 Nunzio Scarfone and Paul Sharp: Be it resolved that the Agenda for this meeting be adopted as printed. **‘Carried’**

4. ADOPTION OF MINUTES – March 26, 2024 Regular Council Meeting Minutes

Resolution 2024-71 Bernadette Kerr and Paul Sharp: Be it resolved that the Minutes of the March 26, 2024 Regular Council Meeting Minutes, be adopted as printed and circulated. **‘Carried’**

5. APPROVAL OF ACCOUNTS – March 2024

Resolution 2024-72 Claire Riley and Bernadette Kerr: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$33,191.65 and general accounts totaling \$122,942.97 for the month of March 2024 be accepted as presented. **‘Carried’**

6. PRESENTATIONS AND DELEGATIONS – BDO – 2023 Audit Report

Resolution 2024-73 Be it resolved that the Council of the Corporation of the Township of Chisholm accept the presentation from BDO with regards to the 2023 financial audit and further approves the 2023 Financial Statements with a few minor amendments. **‘Carried’**

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor – The mayor gave an update on the following topics: Flooding, Ontario Fire Smart Program, Bonfield Dr. recruitment Invite, OPP detachment board meeting.

(b) Staff Reports

- Tax Arrears Report, March (Encl.)

- Memo from CAO Jenny Leblond, Re: General Update
- Letter from MMAH Re: Mun Disaster Recovery Assistance program (Encl.)
- (c) Committee Reports
 - Minutes, General Government, November 15, 2023 (Encl.)
 - Minute, Golden Sunshine, February 20, 2024 (Encl.)
 - Minutes, North Bay Mattawa Conservation Authority, January 24, 2024 (Encl.)
 - Minutes, North-Bay Mattawa Conservation Authority, February 29, 2024 (Encl.)
 - Email from DSSAB Board Rep re: New CAO meeting (Encl.)
- (d) Correspondence
 - Letter Min of Finance re: Taxation of new multi-residential rental prop. (Encl.)
 - Good Roads, 2024 Provincial Budget: Big on Capital, Short on Maintenance (Encl.)
 - AMO, Policy Update, New Fed. Infrastructure and Housing in 2024 Budget (Encl.)
 - MFOA, Provincial Economic and Fiscal Update 2024 (Encl.)
 - Local Labour Market Plan 2024 (Encl.)

Resolution 2024-74 Claire Riley and Bernadette Kerr: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

9. REVIEW BUDGET REPORT – Printed April 4, 2024

Resolution 2024-75 Bernadette Kerr and Paul Sharp: Be it resolved that the Budget Report printed April 4, 2024, be accepted as presented. **‘Carried’**

10. PUBLIC WORKS REPORTS

- (a) Memo to Council from OS Shawn Hughes re: Activity Report (Encl.)

Resolution 2024-76 Paul Sharp and Nunzio Scarfone: Be it resolved that Council accept the March 7 to April 19, 2024 Activity report from Operations Superintendent Shawn Hughes. **‘Carried’**

11. NEW BUSINESS

- (a) By-law 2024-07, being a by-law to permit a Wood Pallet Home Industry (Encl.)

Resolution 2024-77 Claire Riley and Paul Sharp: Be it resolved that By-law 2024-07, being a by-law to amend By-law 2024-25, as amended, the Zoning By-law for the Township of Chisholm with respect to lands located in Lot 18, Concession 10 in the Township of Chisholm, be read a first second and third time, and passed this April 23, 2024. **‘Carried’**

- (b) Site Plan Agreement, Between the Township and Troyer/Miller as per By-law 2024-07 (Encl.)

Resolution 2024-78 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm, as per By-law 2024-07, Authorizes the CAO to execute a Site Plan Agreement between the Township and Atlee Troyer and Dannie Miller, for site specific regulations of the RU-12 zone for the wood pallet home industry located at Lot 18 Concession 10. **‘Carried’**

- (c) Recommendation from General Government, Tree Canopy and Natural Vegetation Policy (Encl.)

Resolution 2024-79 Claire Riley and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts the recommendation from the

General Government Committee to approve Policy 7.26, Tree Canopy and Natural Vegetation Policy. **'Carried'**

- (d) Recommendation from General Government, Communications Policy (Encl.)
Resolution 2024-80 Bernadette Kerr and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts the recommendation from the General Government Committee to approve Policy 7.27, Communications Policy. **'Carried'**
- (e) Discussion re: Powassan and District Union Public Library Budget 2024 (Encl.)
Resolution 2024-81 Paul Sharp and Nunzio Scarfone: Be it resolved that the Council of the Township of Chisholm received the Powassan and District Union Public Library (PDUPL) Budget 2024;

And further Council is not in agreement with the 2024 PDUPL budget estimates;

And further will provide a copy of this resolution to the other members of the PDUPL.

'Carried'

- (f) Canadian Military History Guides, Digital Advertisement (Encl.)
Resolution 2024-82 Paul Sharp and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm agrees to donate \$295 plus HST for a 1/10th page sized ad in the Canadian Military History Guide in support of Wounded Warriors Canada.
'Carried'

- (g) District of Parry Sound Municipal Association Spring Meeting May 17, 2024 (Encl.)
Resolution 2024-83 Claire Riley and Nunzio Scarfone: Be it resolved that the Council of the Township of Chisholm agrees to send Councillor Sharp to the District of Parry Sound Municipal Association Spring Meeting May 17, 2024. **'Carried'**

- (h) Donation Near North Crime Stoppers Golf Tournament (Encl.)
Resolution 2024-84 Bernadette Kerr and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm agrees to donate \$100 to the Crime Stoppers Golf Tournament at Highview Golf Course on Friday June 21, 2024. **'Carried'**

- (i) Resolution support from the County of Prince Edward requesting the province to expand the life span of fire apparatus. (Encl.)
Resolution 2024-85 Paul Sharp and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a resolution from the County of Prince Edward, relating to a request to the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements, and further that this resolution be sent to the Minister of Municipal Affairs and Housing, Paul Calandra, Minister of Labour, Immigration, Training and Skills Development, Davi Piccini, the Federation of Canadian Municipalities, Association of Municipalities of Ontario, and MPP Vic Fedeli. **'Carried'**

- (j) Resolution support from the Town of Plympton-Wyoming to increase Tile Drain Loan Limit (Encl.)
Resolution 2024-86 Bernadette Kerr and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a resolution forwarded by the Town of Plympton-Wyoming, supporting a resolution from the Township of Adelaide Metcalfe

regarding a Request to Increase Tile Drain Loan Limit, and that this resolution be sent to AMO, ROMA, and MPP Vic Fedeli. **‘Carried’**

12. ADJOURNMENT

- (a) By-law 2024-08 being a By-law to confirm the proceedings of the council meeting.
Resolution 2024-87 Bernadette Kerr and Paul Sharp: Be it resolved that by-law 2024-08 being a by-law to confirm the proceedings of Council at the April 23rd, 2024 Council meeting, be read a first, second, and third time and passed this 23rd day of April 2024.

- (b) Resolution re: Adjournment.
Resolution 2024-88 Nunzio Scarfone: Be it resolved that the Council now adjourn this meeting, to meet again on May 14, 2024, or at the call of the chair. **‘Carried’**

Mayor, Gail Degagne

CAO Clerk Treasurer, Jennistine Leblond

Payroll - April 2024

(2 payroll)

Administration	\$ 12,617.43
Council	\$ 2,743.55
By-Law Enforcement	\$ 60.08
Fire Department	\$ 903.00
Public Works Department:		
Full-time	\$ 16,361.49
Part-time and Landfill	\$ 1,390.32
TOTAL	\$ 34,075.87

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Apr-2024 To 30-Apr-2024

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2000		Accounts Payable				
MARCH 2024	MONTHLY UNION DUES		49	03-Apr-2024	03-Apr-2024	
1-2-2000-3336		Deductions Payable- Union Dues				451.01
OME15030 OMERS						
MAR 2024	MONTHLY CONTRIBUTIONS		49	03-Apr-2024	03-Apr-2024	
1-2-2000-3335		OMERS Contributions				7,282.44
RECEIV02 RECEIVER GENERAL - SOURCE DEDUCTIONS						
MAR 2024	PAYROLL DEDUCTIONS MAR 2024 RP0003		49	03-Apr-2024	03-Apr-2024	
1-2-2000-3310		Deductions Payable - Inc. Tax				1,015.49
1-2-2000-3330		Deductions Payable EI				188.44
1-2-2000-3320		Deductions Payable - CPP				549.86
MARCH 2024	PAYROLL DEDUCTIONS MARCH 2024 RP0001		49	03-Apr-2024	03-Apr-2024	
1-2-2000-3331		Deductions Payable - EI Reduced				1,491.24
1-2-2000-3320		Deductions Payable - CPP				4,020.56
1-2-2000-3310		Deductions Payable - Inc. Tax				6,212.86
Department Totals :						21,211.90

DEPARTMENT 4000		Education Req Public				
CON03040 CONSEIL SCOLAIRE PUBLIC						
MARCH 2024	25% OF 2023 REQUISITION LESS AMT OWING FROM BOARD		51	08-Apr-2024	08-Apr-2024	
1-4-4000-2000		French Public Requisition				1,002.05
NEARN01 NEAR NORTH DISTRICT SCHOOL BOARD						
MARCH 2024	25% OF 2023 REQUISITION PLUS AMT OWING TO BOARD		51	08-Apr-2024	08-Apr-2024	
1-4-4000-1000		English Public Requisition				48,138.05
Department Totals :						49,140.10

DEPARTMENT 5000		Education Req Separate				
CSCATH01 C S CATHOLIQUE FRANCO O NORD						
MARCH 2024	25% OF 2023 REQUISITION LESS AMT OWING FROM BOARD		51	08-Apr-2024	08-Apr-2024	
1-4-5000-1000		French Separate Requisition				3,850.46
NEARN01 NEAR NORTH DISTRICT SCHOOL BOARD						
MARCH 2024	25% OF 2023 REQUISITION PLUS AMT OWING TO BOARD		51	08-Apr-2024	08-Apr-2024	
1-2-5000-2410		Due To English Public				1,570.49
NIP14020 NIPISSING- PARRY SOUND CATHOLIC DISTRICT SCHOOL						
MARCH 2024	25% OF 2023 REQUISITION LESS AMT OWING FROM BOARD		51	08-Apr-2024	08-Apr-2024	
1-4-5000-2000		English Separate Requisition				4,822.51
Department Totals :						10,243.46

Computer Paid Total : 199,080.41

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	199,080.41
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	199,080.41

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Apr-2024 To 30-Apr-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0100 Council					
BKERR	KERR BERNADETTE				
MARCH 2024	MILEAGE		49 03-Apr-2024	03-Apr-2024	
1-4-0100-1120	Travel & Conferences				53.68
MAS	MUNICIPAL ADVISORY SERVICES				
2024	ANNUAL RETAINER		53 12-Apr-2024	12-Apr-2024	
1-4-0100-1160	Expenses re: Intergrity Commissioner				300.00
Department Totals :					353.68

DEPARTMENT 0300 Administration					
ALL01	ALLSTREAM				
APR 2024	LONG DISTANCE CHARGES		53 12-Apr-2024	12-Apr-2024	
1-4-0300-1620	Telephone & Fax				13.21
BAIN	BAINBRIDGE PATRICIA				
10677	GARBAGE PICKUP		49 03-Apr-2024	03-Apr-2024	
1-4-0300-1498	Office Expenses				81.36
CENTRAL	CENTRAL SQUARE CANADA				
404980	KIT ASSISTANCE		49 03-Apr-2024	03-Apr-2024	
1-4-0300-1540	Computer Expenses				3,045.35
408068	PROJECT MANAGEMENT SERVICES		53 12-Apr-2024	12-Apr-2024	
1-4-0300-1540	Computer Expenses				63.56
FON90544	FONOM				
APRIL 2024	YEARLY MEMBERSHIP		49 03-Apr-2024	03-Apr-2024	
1-4-0300-1660	Subscriptions & Memberships				231.52
GRA07018	GRAND & TOY				
739101	OFFICE SUPPLIES		51 08-Apr-2024	08-Apr-2024	
1-4-0300-1610	Office Supplies				196.96
LEV90438	LEVI'S PC CONSULTING				
6301	SERVICE CALL		49 03-Apr-2024	03-Apr-2024	
1-4-0300-1540	Computer Expenses				129.95
MCISAAC	MCISAAC MONIQUE				
MARCH 2024	SUPPLIES		49 03-Apr-2024	03-Apr-2024	
1-4-0300-1498	Office Expenses				5.65
MIN13004	MINISTER OF FINANCE				
APRIL 2024	CAO/CLERKS FORUM		49 03-Apr-2024	03-Apr-2024	
1-4-0300-1430	Admin. Training				100.00
PENS	PENS				
101018045	PENS		57 17-Apr-2024	17-Apr-2024	
1-4-0300-1610	Office Supplies				181.31
PUR16006	PUROLATOR COURIER LTD.				
455798167	SHIPPING		49 03-Apr-2024	03-Apr-2024	
1-4-0300-1630	Postage				11.80
SUNLIF01	SUN LIFE ASSURANCE COMPANY OF CANADA				
APR 2024	GRP INS PREMIUMS		49 03-Apr-2024	03-Apr-2024	
1-4-0300-1480	Benefits - Group Insurance				1,398.77
SUNWIRE	SUNWIRE INC				
APR 2024	PHONE SYSTEM		49 03-Apr-2024	03-Apr-2024	

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Apr-2024 To 30-Apr-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0300					Administration			
1-4-0300-1620					Telephone & Fax			140.12
TELUS	TELUS							
MAY 2024	CELL PHONES					57 17-Apr-2024	17-Apr-2024	
1-4-0300-1621					Cell Phone			96.65
WORKPL01	WORKPLACE SAFETY & INSURANCE BOARD							
MARCH 2024	WSIB PREMIUMS JAN-MARCH					53 12-Apr-2024	12-Apr-2024	
1-4-0300-1490					Worker's Compensation			2,435.27
Department Totals :								8,131.48

DEPARTMENT 0400					General Government			
MUNIC01	MUNICIPAL PROPERTY ASSESSMENT CORPORATION							
APR 2024	QUARTERLY PAYMENT					53 12-Apr-2024	12-Apr-2024	
1-4-0400-2770					Property Assessment			6,436.81
POWASSAN01	POWASSAN MAPLE SYRUP FESTIVAL							
APRIL 2024	DONATION					49 03-Apr-2024	03-Apr-2024	
1-4-0400-1810					General Donations			100.00
VS	VS GROUP							
2483	EMAIL HOSTING					51 08-Apr-2024	08-Apr-2024	
1-4-0400-2805					Web Site			160.46
WEAVER	WEAVER SIMMONS LLP							
963184	LEGAL FEES					49 03-Apr-2024	03-Apr-2024	
1-4-0400-1680					Legal Fees			189.28
Department Totals :								6,886.55

DEPARTMENT 0500					Fire Department			
FLUENT	FLUENTIMS							
8711	BURN PERMIT CREDITS					49 03-Apr-2024	03-Apr-2024	
1-4-0500-2240					Fire Prevention			565.00
LINDE01	LINDE CANADA LIMITED							
41924156	CYLINDER LEASE					57 17-Apr-2024	17-Apr-2024	
1-4-0500-2160					Health & Safety			1,160.45
42049036	CYLINDER RENTAL					57 17-Apr-2024	17-Apr-2024	
1-4-0500-2160					Health & Safety			134.98
PARISIEN	PARISIEN MICHEL							
APRIL 2024	DZ EXPENSES					57 17-Apr-2024	17-Apr-2024	
1-4-0500-2140					Training			120.00
POW16033	POWASSAN HOME HARDWARE							
82926	BATTERIES					51 08-Apr-2024	08-Apr-2024	
1-4-0500-2125					Materials & Supplies			13.55
TELUS	TELUS							
MAY 2024	CELL PHONES					57 17-Apr-2024	17-Apr-2024	
1-4-0500-2135					Communications			134.30
TIM	FREEMAN TIM							
APR 2024	EXPENSES RE COURSE					49 03-Apr-2024	03-Apr-2024	
1-4-0500-2140					Training			115.00
1-4-0500-2192					Fire Department Per Diem			450.00

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 3
 Date : May 10, 2024 Time : 8:45 am

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Apr-2024 To 30-Apr-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0500 Fire Department					
APRIL 2024	REPAIRS TO HOSE BAG	57	17-Apr-2024	17-Apr-2024	
1-4-0500-2125	Materials & Supplies				40.00
WORKPL01 WORKPLACE SAFETY & INSURANCE BOARD					
MARCH 2024	WSIB PREMIUMS JAN-MARCH	53	12-Apr-2024	12-Apr-2024	
1-4-0500-2146	WSIB - Fire department				2,232.54
1-4-0500-2146	WSIB - Fire department				118.84
Department Totals :					5,084.66

DEPARTMENT 0700 Conservation Authority					
NBMCA01 NORTH BAY-MATTAWA CONSERVATION AUTHORITY					
4592	OPERATING AND CAPITAL LEVIES	49	03-Apr-2024	03-Apr-2024	
1-4-0700-2310	Conservation Authority Levy				14,383.00
Department Totals :					14,383.00

DEPARTMENT 0800 Building Bylaw Enforcement					
BMOUSSEAU MOUSSEAU BENJAMIN					
APRIL 2024	MILEAGE	53	12-Apr-2024	12-Apr-2024	
1-4-0800-2720	By-Law Enforce. - Other Expenses				11.00
MAR 2024	MILEAGE	49	03-Apr-2024	03-Apr-2024	
1-4-0800-2720	By-Law Enforce. - Other Expenses				31.00
WORKPL01 WORKPLACE SAFETY & INSURANCE BOARD					
MARCH 2024	WSIB PREMIUMS JAN-MARCH	53	12-Apr-2024	12-Apr-2024	
1-4-0800-2450	By-law Enforcement-WSIB				22.74
Department Totals :					64.74

DEPARTMENT 1000 Other Protections					
MIN13004 MINISTER OF FINANCE					
301903241125	FEBRUARY POLICING COSTS	53	12-Apr-2024	12-Apr-2024	
1-4-1000-0050	Policing Costs				14,196.00
Department Totals :					14,196.00

DEPARTMENT 1100 Public Works					
ALGON ALGONQUIN SAFETY TRAINING					
12163	SAFETY TRAINING	57	17-Apr-2024	17-Apr-2024	
1-4-1100-3765	Health & Safety				1,101.75
ARNSTEIN ARNSTEIN LAWN & GARDEN					
138674	AIR FILTER KIT	53	12-Apr-2024	12-Apr-2024	
1-4-1100-3121	Small Equipment Repairs				50.76
BAIN BAINBRIDGE PATRICIA					
10677	GARBAGE PICKUP	49	03-Apr-2024	03-Apr-2024	
1-4-1100-3160	Garage Building Maintenance				81.36
GROU01 GROULX EQUIPMENT ASTORVILLE INC.					
47745	LAWN MOWER SUPPLIES	53	12-Apr-2024	12-Apr-2024	
1-4-1100-3121	Small Equipment Repairs				760.02
HEB08001 H E BROWN SUPPLY CO. LTD.					

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 4
 Date : May 10, 2024 Time : 8:45 am

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Apr-2024 To 30-Apr-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1100 Public Works					
853151	SHOP SUPPLIES	51	08-Apr-2024	08-Apr-2024	
1-4-1100-3120	Materials & Shop Supplies				489.79
J&J01 J & J EQUIPMENT REPAIR					
81837	HOSE ASSEMBLY	51	08-Apr-2024	08-Apr-2024	
1-4-1100-3242	Backhoe Parts and Repairs				94.84
JIM10008 JIM MOORE PETROLEUM					
643929	CLEAR DIESEL	53	12-Apr-2024	12-Apr-2024	
1-4-1100-3271	Freightliner Fuel				1,200.47
1-4-1100-3226	Western Star 2005 Fuel				1,200.47
643930	GASOLINE	53	12-Apr-2024	12-Apr-2024	
1-4-1100-3261	2015 GMC Fuel				826.00
1-4-1100-3256	2019 GMC Fuel				703.63
643931	DYED DIESEL	53	12-Apr-2024	12-Apr-2024	
1-4-1100-3241	Backhoe Fuel				261.00
1-4-1100-3281	Excavator Fuel				1,043.98
1-4-1100-3211	Grader Fuel				1,594.97
N ROAD NIPISSING ROAD ASSOCIATIO					
MARCH 2024	YEARLY MEMBERSHIP	49	03-Apr-2024	03-Apr-2024	
1-4-1100-3125	Memberships & Subscription				75.00
SAFE01 SAFETYCARE INC.					
69098	RENEWAL	49	03-Apr-2024	03-Apr-2024	
1-4-1100-3765	Health & Safety				1,073.50
SLING01 SLING CHOKER SAFETY AND RIGGING SUPPLIES					
104747	FACE SHIELD	49	03-Apr-2024	03-Apr-2024	
1-4-1100-3765	Health & Safety				28.77
104830	SAFETY SUPPLIES	51	08-Apr-2024	08-Apr-2024	
1-4-1100-3765	Health & Safety				31.67
SPE19001 SPECTRUM TELECOM GROUP LTD.					
1300343	AIR TIME	49	03-Apr-2024	03-Apr-2024	
1-4-1100-3765	Health & Safety				412.45
SUNLIF01 SUN LIFE ASSURANCE COMPANY OF CANADA					
APR 2024	GRP INS PREMIUMS	49	03-Apr-2024	03-Apr-2024	
1-4-1100-3660	Benefits - Group Insurance				2,201.84
TRUE01 TRUE NORTH CHEV CADILLAC LTD					
272566	SERVICING	53	12-Apr-2024	12-Apr-2024	
1-4-1100-3257	2019 GMC Parts and Repairs				3,602.91
WORKPL01 WORKPLACE SAFETY & INSURANCE BOARD					
MARCH 2024	WSIB PREMIUMS JAN-MARCH	53	12-Apr-2024	12-Apr-2024	
1-4-1100-3700	WSIB Premiums Roads				3,276.44
Department Totals :					20,111.62

DEPARTMENT 1300 Environmental					
BEL02005	BELL MOBILITY CELLULAR				
APRIL 2024	CELL PHONE	53	12-Apr-2024	12-Apr-2024	
1-4-1300-4510	Site Expenditures				76.28
GFL	GFL ENVIRONMENTAL				

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 5
 Date : May 10, 2024 Time : 8:45 am

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Apr-2024 To 30-Apr-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1300 Environmental					
140386	MARCH RECYCLING COSTS	53	12-Apr-2024	12-Apr-2024	
1-4-1300-4510	Site Expenditures				3,132.82
WORKPL01 WORKPLACE SAFETY & INSURANCE BOARD					
MARCH 2024	WSIB PREMIUMS JAN-MARCH	53	12-Apr-2024	12-Apr-2024	
1-4-1300-4650	WSIB				173.84
Department Totals :					3,382.94
<hr/>					
DEPARTMENT 1400 Health					
NOR14001 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT					
APRIL 2024	MONTHLY LEVY	53	12-Apr-2024	12-Apr-2024	
1-4-1400-5110	Health Unit				3,521.50
Department Totals :					3,521.50
<hr/>					
DEPARTMENT 1500 Social Services					
NIP14003 NIPISSING DISTRICT SOCIAL SERVICES BOARD					
04-01	MONTHLY LEVY	53	12-Apr-2024	12-Apr-2024	
1-4-1500-6110	General Assistance				25,828.09
Department Totals :					25,828.09
<hr/>					
DEPARTMENT 1600 Home for Aged					
CAS03011 CASSELLHOLME					
APRIL 2024	MONTHLY LEVY	53	12-Apr-2024	12-Apr-2024	
1-4-1600-6210	Home for the Aged				4,551.00
Department Totals :					4,551.00
<hr/>					
DEPARTMENT 1700 Parks & Recreation					
MIN13004 MINISTER OF FINANCE					
65627	LAND USE PERMIT LEO LAPORTE PARK	57	17-Apr-2024	17-Apr-2024	
1-4-1700-1110	Parks Expenses				768.67
Department Totals :					768.67
<hr/>					
DEPARTMENT 1800 Recreation Programs					
MCISAAC MCISAAC MONIQUE					
MARCH 2024	SUPPLIES	49	03-Apr-2024	03-Apr-2024	
1-4-1800-1310	Recreation Programs and Events				5.65
Department Totals :					5.65
<hr/>					
DEPARTMENT 1900 Library Services					
POW16008 POWASSAN AND DISTRICT					
MARCH 2024	FIRST INSTALLMENT	51	08-Apr-2024	08-Apr-2024	
1-4-1900-1910	Powassan Library				11,215.37
Department Totals :					11,215.37
<hr/>					
DEPARTMENT 2000 Accounts Payable					
CAN03059 CANADIAN UNION OF PUBLIC					



Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705) 724-3526 - Fax (705) 724-5099

info@chisholm.ca

Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

REQUEST TO BE HEARD BY COUNCIL FORM

Please note: Presentations and Delegations to Council are limited to fifteen (15) minutes in length. Persons desiring to present information to Council or to make a request of Council shall provide a completed "Request to be Heard by Council Form", to the Municipal CAO Clerk-Treasurer no later than **4:30 p.m.** on the **Wednesday prior to the scheduled Council meeting**. Submission of this form does not guarantee granting of delegate status for the meeting requested.

See section 25 of Procedural By-law 2023-16 for further requirements

Please print:

Date of Council Meeting you wish to attend: May 14, 2024

Name and telephone number: Susan Major

Speaker(s): (me)

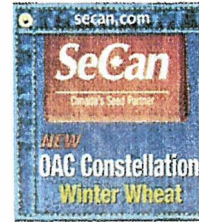
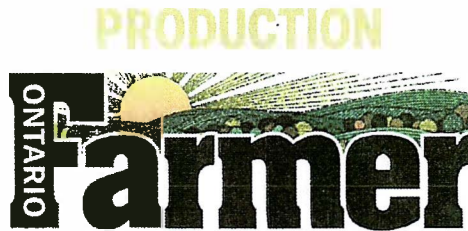
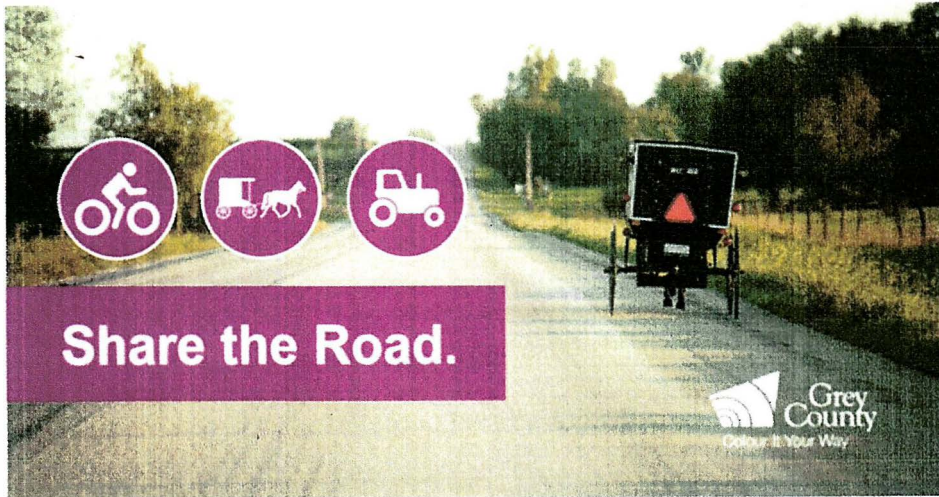
Mailing Address: Pioneer Rd Powassan ON P0H 1Z0

Please provide a brief outline of the topic/issue you wish to speak about and provide any supporting documentation that you will be presenting. The topic/issue listed below will be the only matter considered by Council. A presentation or delegation to Council is not a debate but a means to express an opinion on a topic/issue. Council may have questions at the end of the presentation.

- please see the poster, and I will explain what, and why, we need to do.

Signature: Susan Major

Date: May 3, 2024



TUESDAY, OCTOBER 10, 2023

New campaign asks drivers to share the road

The campaign focused on farmer safety includes radio, billboards and social media

BY COURTNEY DENARD
Ontario Farmer

A new campaign being launched this harvest season is asking drivers to share the road with farmers.

The aptly called Share the Road campaign, developed by Grey County, hopes to educate drivers on the importance of road safety when approaching farm equipment, horse and buggies, and cyclists.

"We have a lot of drivers who aren't thinking about where they are. They aren't used to sharing the road with multiple users



Savanna Myers, director of economic development, tourism and culture at Grey County

ing all the time and it is causing a real mental health strain on our local farmers," said Myers.

According to that last census, approximately 94,000 people live in Grey County and a significant portion of them drive the roads daily. This includes a



Five billboards are being installed across Grey County as part of the Share the Road campaign. Three of the locations show the tractor imagery, while the other two show a cyclist and a horse and buggy.

the road and from a farmer's perspective, we are dragging around bigger equipment," Freeman said.

When it comes to Grey Coun-

CFFO
"We Care"

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council
From: Jenny Leblond
Date: May 9, 2024
RE: Alzheimer's Walk May 25th, 2024

The North Bay Alzheimer's Walk is scheduled for May 25th 2024. The local Alzheimer's Association has asked if we can bring the blue truck to the walk on this day since it was painted blue to support this cause. Public works has confirmed getting the truck to the location.

There will be photos taken this day and an official press release will go out the Monday following the walk showing how Chisholm is supporting the Alzheimer's society.

Please let the CAO know who will be in attendance at the walk so she can let them know how many. If any councillors wish to participate in the walk, please register online.

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Gail Degagne, Mayor
Jenny Leblond, CAO Clerk-Treasurer

Memorandum

TO: Council
FROM: Administrative Assistant, Jessica Laberge
DATE: May 2, 2024
RE: Short-Term Rental Presentation

CAO Jenny Leblond and Admin Assistant Jessica Laberge attended an online presentation organized by the Ministry of Municipal Affairs and Housing. There were three municipalities who presented their experience with organizing a Short-Term Rental (STR) By-law, Township of Ramara, City of Kawartha Lakes, and the City of London.

Some of the Key takeaways from this presentation are the following:

Township of Ramara – the process of developing the by-law

- They saw an increase of complaints regarding noise, parking, over Occupancy, and Property Standards from STRs.
- Passed a licensing by-law under the Municipal Act to regulate/license STR's. Not have to utilize zoning to define or regulate STRs.
- Passed an interim control by-law to prohibit all STR's unless they are registered with the Township. Enforcement of those not registered.
- Registered STRA were informed of the standing committee and upcoming meetings and Draft by-law.
- Liscence cost to reflect the the added enforcement costs needed. Demerit point system.
- By-law prohibited STRs within 300 meters from each other. 2 person per legal bedroom occupancy rate, 28 day maximum.

Kawartha Lakes

- Fees established for STRs when a municipal by-law is broken. Inspection fees
- Requirement of by-law for owner sign a waiver to release contact info to the public. Yearly or half year license. Demerit point system. Contact person response within 30/60 mins. Insurance.
- They use Granicus to host their STR database.
- Issues with Building permits, septic permits, etc, applications denied or delayed.

London

- Goal to reduce complaints and impact on housing stock
- Reduce staff time with online web based application forms and review process
- 3rd party data collection (Granicus)
- Only permitted at a Principal Address, only individuals no corporations
- Inspections are complaint driven
- Enforcement – Administrative Monetary Penalty System
- Data 37% compliant, 24% Not Compliant, 39% not identified
- Initial notification and enforcement takes a lot of resources due to a large number of operators.

In summary, these municipalities stayed away from regulating STRs through zoning, as it is much harder to pursue non-conformity, and passed by-laws regulating and licensing STRs. The municipality set the licensing fees according to the increase in cost for the Municipal By-law enforcement officer and staff time added to handle the STRs.

TOWNSHIP OF CHISHOLM

FINANCE COMMITTEE MEETING

DATE: January 25, 2024
TIME: 7:00 P.M.
LOCATION: Council Chambers

PRESENT: Mayor Gail Degagne, Councillors Nunzio Scarfone, Bernadette Kerr, Claire Riley, Paul Sharp, CAO Clerk Treasurer (CAO) Jenny Leblond, Operations Superintendent Shawn Hughes, Fire Chief Ray Ford

REGRETS:

CALL TO ORDER AND LAND ACKNOWLEDGEMENT

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings.”

The meeting was called to order by Mayor at 7:01 p.m.

1.0 ADOPTION OF AGENDA

Resolution 2024-01 (FC)

Claire Riley and Paul Sharp: Be it resolved that the *Agenda* for this meeting be approved as presented.

‘Carried’

2.0 ADOPTION OF MINUTES

Resolution 2024-02 (FC)

Bernadette Kerr and Nunzio Scarfone: Be it resolved that council adopt minutes of May 4, 2023 as presented.

‘Carried’

3.0 OPEN FORUM

4.0 The following was reviewed:

- 4.1 Proposed Operating Budget
- 4.2 Effect on 2024 Tax Ratio
- 4.3 Tax Impact on Median/Typical Property

5.0 NEXT FINANCE COMMITTEE

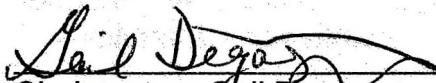
February 22, 2024

7.0 ADJOURNMENT

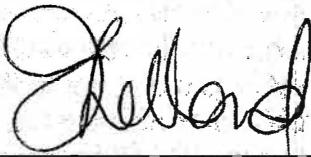
Resolution 2024-03(FC)

Paul Sharp and Nunzio Scarfone: Be it resolved that we do now adjourn this Finance Committee meeting to meet again February 22, 2024.

'Carried'



Chairperson, Gail Degagne



CAO Clerk-Treasurer, Jenny Leblond

TOWNSHIP OF CHISHOLM
COMMITTEE OF ADJUSTMENT MEETING
TUESDAY, MAY 7, 2024 7:00 p.m.

1. ACKNOWLEDGMENT AND CALL TO ORDER

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings.”

The meeting was called to order by Chairperson Mayor Gail Degagne at 7:00 p.m., along with Councillor Nunzio Scarfone, and committee members Don Butterworth and Chris Frappier. Councillor Claire Riley was absent with regrets. Staff present was Acting Clerk Jess Laberge. One applicant in attendance by zoom. And one community member in attendance in person.

2. DECLARATION OF PECUNIARY INTEREST - None

3. APPROVAL OF AGENDA

Resolution 2024-01 (COA)

Chris Frappier and Nunzio Scarfone: Be it resolved that the *Agenda* for this meeting be approved as presented.

‘Carried’

4. APPROVAL OF MINUTES

Resolution 2024-02 (COA)

Don Butterworth and Nunzio Scarfone: Be it resolved that the *Minutes* of the December 5th, 2023, Committee of Adjustment Meeting be adopted as printed and circulated.

‘Carried’

5. MEMO RE: FRP – OFFICIAL PLAN REVIEW

6. CONSIDER THE FOLLOWING CONSENT APPLICATIONS

A. SUMMARY OF APPLICATION –2024-01 – Con. 14 Pt. Lot 7 – Lambe/Walton

Chairperson confirmed with Secretary that notices had been sent in accordance with Planning Act regulations.

Secretary reported that comment from North Bay Mattawa Conservation Authority has not been received yet.

Resolution 2024-03 (COA)

Nunzio Scarfone and Chris Frappier: Be it resolved that the consent application from Dawn Lambe and David Walton to sever one rural lot from Concession 14, Part Lot 7, in the Township of Chisholm, District of Nipissing, be approved subject to the following conditions which must be fulfilled within two years from the date of the Committee’s Notice of Decision letter. These conditions must be fulfilled prior to the granting of consent.

1. That this approval applies to the creation of one rural lot to be 60 meters in frontage and 180 meters in depth on the west and 80 meters on the east, irregular shape, to be approximately 1 hectare in area.
2. That confirmation from the North Bay Mattawa Conservation Authority be received, showing that both the severed and retained lands have suitable locations for initial and replacement sewage systems, based on a three-bedroom single-family dwelling.

3. That the following documents be provided for the transaction described in Condition No. 1:
 - (a) That a signed Acknowledgement and Direction Consent and Draft Electronic Transfer setting out the entire legal description of the parcel in question be submitted to the Clerk-Treasurer or Alternate of the Township for the issuance of a Certificate of Consent.
 - (b) A reference plan of survey, which bears the land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which the consent approval relates, unless it is not required by the Land Titles Office.
4. That any traveled road situated on the severed property be transferred to the Township for road purposes.
5. That the applicant pays pre-consultation planning consultant fees incurred by the Township in processing the application, if any.

‘Deferred’

B. SUMMARY OF APPLICATION –2024-02 – Con. 10 Lot 4, Con 9 Pt Lot 4, and Con 10 Pt Lot 5 – Shetler/Miller

Chairperson confirmed with Secretary that notices had been sent in accordance with Planning Act regulations.

Secretary reported that comment from North Bay Mattawa Conservation Authority has not been received yet.

Resolution 2024-04 (COA)

Don Butterworth and Nunzio Scarfone: Be it resolved that the consent application from John and Martha Shetler, Edward and Verna Shetler, and Eli and Lydia Miller, to sever one Original Township lot down the Original lot line in the agriculture zone from Con. 10 Lot 4, Con 9 Pt Lot 4, and Con 10 Pt Lot 5, in the Township of Chisholm, District of Nipissing, be approved subject to the following conditions which must be fulfilled within two years from the date of the Committee’s Notice of Decision letter. These conditions must be fulfilled prior to the granting of consent.

1. That this approval applies to the creation of one agricultural lot to be 300 meters in frontage, and to be approximately 40.5 hectare in area.
2. That confirmation from the North Bay Mattawa Conservation Authority be received, showing that both the severed and retained lands have suitable locations for initial and replacement sewage systems, based on a three-bedroom single-family dwelling.
3. That the following documents be provided for the transaction described in Condition No. 1:
 - (a) That a signed Acknowledgement and Direction Consent and Draft Electronic Transfer setting out the entire legal description of the parcel in question be submitted to the Clerk-Treasurer or Alternate of the Township for the issuance of a Certificate of Consent.
 - (b) A reference plan of survey, which bears the land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which the consent approval relates, unless it is not required by the Land Titles Office.
4. That any traveled road situated on the severed property be transferred to the Township for road purposes.
5. That the applicant pays pre-consultation planning consultant fees incurred by the Township in processing the application, if any.

‘Carried’

C. SUMMARY OF APPLICATION –2024-03 – Con. 18 Part Lot 27 – McCharles

Chairperson confirmed with Secretary that notices had been sent in accordance with Planning Act regulations. Secretary informed that notices to the East Ferris residents were not circulated, and recommends that the committee defers the application to the next Committee of Adjustment meeting.

Secretary reported that comment from North Bay Mattawa Conservation Authority has not been received yet.

Resolution 2024-05 (COA)

Don Butterworth and Nunzio Scarfone: Be it resolved that the consent application from Brian McCharles, to sever one rural lot from Con. 18 Part Lot 27, in the Township of Chisholm, District of Nipissing, be approved subject to the following conditions which must be fulfilled within two years from the date of the Committee’s Notice of Decision letter. These conditions must be fulfilled prior to the granting of consent.

1. That this approval applies to the creation of one rural lot to be approximately 90.1 meters in frontage, and 190 meters in depth and approximately 4.22 acres in area.
2. That confirmation from the North Bay Mattawa Conservation Authority be received, showing that both the severed and retained lands have suitable locations for initial and replacement sewage systems, based on a three-bedroom single-family dwelling.
3. That the following documents be provided for the transaction described in Condition No. 1:
 - (a) That a signed Acknowledgement and Direction Consent and Draft Electronic Transfer setting out the entire legal description of the parcel in question be submitted to the Clerk-Treasurer or Alternate of the Township for the issuance of a Certificate of Consent.
 - (b) A reference plan of survey, which bears the land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which the consent approval relates, unless it is not required by the Land Titles Office.
4. That any traveled road situated on the severed property be transferred to the Township for road purposes.
5. That the applicant pays pre-consultation planning consultant fees incurred by the Township in processing the application, if any.

‘Deferred’

7. ADJOURNMENT

Resolution 2024-06 (COA)

Nunzio Scarfone and Don Butterworth: Be it resolved that we do now adjourn to meet again at the call of the Chair. **‘Carried’**

Chairperson, Gail Degagne

CAO Clerk-Treasurer, Jenny Leblond

Powassan & District Union Public Library
Minutes for Monday, March 18, 2024 – 6:00 p.m.
Board Meeting @ Library

In-person: Tina Martin, Laurie Forth, Bernadette Kerr, Steve Kirkey, Brenda Lennon, Leo Patey,
 Debbie Piper, Marie Rosset

Via Zoom: Valerie Morgan, Pat Stephens

Item	Action	Responsibility
1. Call to order	6:05 pm	
2. Respect and Acknowledgement Declaration	Declaration read by CEO: We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and accept their value in our quest to combat climate change and to heal our planet.	CEO
3. General Consent Motion: Present the general Consent Motion for March 2024, which includes: a) Approval of March 18, 2024 Agenda b) Approval of Minutes from the February 26, 2024 meetings c) Financial and Library Reports n/a.	Motion: 2024-07: That the General Consent Motion for March 2024 be adopted as amended. Moved by: Brenda Lennon Seconded by: Bernadette Kerr Result: passed	
4. Disclosure of pecuniary interest	None	none
5. General Business a. Audit Update	Presentation of audited financial statements by Jessica Dion of Baker Tilly rescheduled for April 1, 2024 at 6pm.	

<p>b. OTF Capital Grant and other grants</p>	<ul style="list-style-type: none"> • Allowed to apply for the latest OTF Capital grant through the Township of Chisholm – thank you. Asking for \$25,000 for new light fixtures (\$6, 900),heat pump (\$12, 600),and accessibility updates (\$5,500). If successful, starts August 9th. • Leaf Grant application in Sept 2024 • Still waiting for Canada Summer Jobs for student grants • Approved for OTF Resilience grant totaling \$22, 400.Covers 8 hrs/week for 52 weeks at 18.00/hr. Lindsay Berg from Powassan was hired for position. Five computers, 5 laptops and 5 lpads, and one VR set will be purchased with remaining funds • Hydro Grant – appl. completed and submitted. • 2024-25 Ontario Seniors Community Grant Program – deadline March 28. Application will be similar as last year minus the bus request. 	<p>Marie</p> <p>Laurie Forth Laurie Forth</p> <p>Marie</p> <p>Laurie Forth</p> <p>Marie</p>
<p>c. Program Outcomes</p> <ul style="list-style-type: none"> - Voodoos Partnership - March Break at the Library 	<p>During March Break Voodoo players participated in skating program at the Recreation Centre with local families. Over 100 people attended! Great outcome and great photos posted on Facebook.</p> <p>Super successful. Meghan Coghlin, a student fulfilling her volunteer hours at the Nipissing School of Education, delivered an amazing program. Over 20 children per day attended and the feedback was all positive.</p>	<p>Owen, Brea</p>
<p>d. Fundraising Campaign</p>	<p>Donation of \$200 from ScotiaBank and Home Hardware. Exploring other ideas to raise funds.</p>	<p>Library Board</p>

e. Annual Library Report	Due at end of April.	
f. Musical Instruments Collection Update	Expanding, received donations of guitars, fiddles, keyboards. Will need space to store.	
6. Correspondence	none	
7. Committee Reports		
a. Property Committee	<p>New privacy room – Update</p> <ul style="list-style-type: none"> - Architect from Toronto supplied plans pro-bono. - Project moving forward. Heating completed pro-bono, quotes from electricians, suppliers, and builders in progress. 	Debbie Piper, CEO
b. Financial Committee	<p>2024 Budget – Draft 9 was presented. After much discussion it was decided to approve Draft 9 of the budget with the necessary 26% increase of library fees for the three Union Members.</p> <p>Motion 2024-08: that the Powassan & District Union Public Library Board approve the 2024 Budget as presented on March 18, 2024, which includes the necessary 26% to Library Services.</p> <p>Moved by: Debbie Piper Seconded by: Leo Patey</p> <p>Result: passed</p>	Approval from Councils Required.
c. Policy Committee		
- RES-04 Health and Safety Policy	RES-04 was reviewed without any modifications.	Marie
d. Friends of the Library	- Donated \$350, with \$150 for Joy of Reading Event and \$200 for the Spring StoryWalk®	

6. Adjournment	Motion: 2024 -12 That the April 1, 2024 Emergent Board meeting be adjourned at 7pm Moved by: Debbie Piper	Next regular meeting April 15, 2024
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Chairperson: *Kristina Martin*
Kristina Martin, Chair

Secretary: *Marie Rosset*
Marie Rosset, CEO

Powassan & District Union Public Library
Minutes for Monday, April 1, 2024 – 6:00 p.m.
Emergent Board Meeting @ Library

In-person: Tina Martin, Debbie Piper, Bernadette Kerr, Steven Kirkey, Brenda Lennon, Leo Patey, Marie Rosset

Via Zoom: Pat Stephens, Valerie Morgan

Absent with regrets: Laurie Forth

Item	Action	Responsibility
1. Call to order	6:05 pm	
2. Respect and Acknowledgement Declaration	Declaration read by CEO	
3. Approval of April 1, 2024 agenda	<p>Motion 2024-10 That we approve the agenda for the Emergent Meeting on April 1, 2024</p> <p>Moved by: Steven Kirkey Seconded by: Leo Patey</p> <p>Adopted</p>	
4. Disclosure of pecuniary interest	None	none
5. Presentation of Audited Financial Statements by Jessica Dion from Baker Tilly	<p>Jessica Dion presented the end of year audited 2023 Financial Statements. Board members requested a few minor changes on the reporting of the PDUPL Reserves, making them more specific to their purposes. Jessica pointed out that the Provincial Library Operating Grant (PLOG) only covers the current wages of the library staff. All other expenses are currently being covered by grants, donations, and fundraising – this is not sustainable.</p> <p>Motion 2024-11: That we approve the audited financial Statements as amended</p> <p>Moved by: Pat Stephens Seconded by: Valerie Morgan</p> <p>Adopted</p>	Baker Tilly will send revised Audited Financial Statements.

8. Adjournment	Motion 2024-09: that the March 18, 2024 meeting be adjourned at 7:05pm Moved by: Debbie Piper Result: passed	Next meeting April 15, 2024
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Chairperson: *Kristine Martin*
Kristine Martin, Chair

Secretary: *Marie Rosset*
Marie Rosset, CEO

From: AMO Communications <communicate@amo.on.ca>
Sent: Thursday, May 2, 2024 10:02 AM
To: Jessica Laberge
Subject: AMO Watchfile - May 2, 2024



May, 02 2024

In This Issue

- Nominations open for AMO Board of Directors.
- Submit your application for the PJ Marshall Awards.
- Municipal Information & Data Analysis System.
- AMO Youth Fellows share engagement wisdom in Municipal Word.
- Circular Materials' response to blue box advocacy.
- Emergency Preparedness week - May 5-11, 2024.
- Ministry of Energy webinar - BPS energy reporting.
- Consultation: Rural Economic Development Strategy.
- ERO posting: Development Charges.
- ERO posting: Land Use Planning matters under Bill 185.
- ERO posting: Newspaper Notice Requirements.
- ERO posting: Removing Barriers for Additional Residential Units.
- ERO posting: Municipal Planning Data Reporting Regulation.
- ERO posting: Streamlining Pipeline Relocation to support Transit.
- Fisheries and Oceans Canada (DFO) Lake Erie habitat restoration efforts.
- Disability Inclusion Virtual Workshop.
- Cybersecurity workshop for Municipally Elected Officials.
- Anti-Semitism and Anti-Islamophobia: Spring workshops.
- Councillor training - Refresh and refine your leadership, May workshop.
- Councillor workshops.
- Understanding Competing Human Rights - Upcoming workshop.
- Managing Communications During a Time of Crisis.
- Navigating Conflict Relationships: Transforming conflict into collaboration.
- Blog: Understanding Municipal Liability.
- Participate in the Online Citizens' Services survey.
- Canoe - your municipal sector partner.
- Canoe spring webinar series: Streamlining procurement.
- Register for Basic Income Forum.
- Careers.

AMO Matters

AMO is seeking candidates to serve on its Board of Directors. [Click here](#) for information on eligibility and nomination requirements. Elections will occur at the AMO Annual Conference in August.

The Peter J. Marshall Municipal Innovation Award celebrates municipal governments in Ontario that implement new and innovative ways to make public services, facilities, and infrastructure better for Ontarians. View full details [here](#).

The Municipal Information & Data Analysis System (MIDAS) is a web-based tool that provides access to the Financial Information Returns (FIRs) to all Ontario municipalities. The FIR is the main data collection tool used by the Ministry of Municipal Affairs and Housing to collect municipal financial and statistical information. Municipal elected officials and staff can contact MIDASAdmin@amo.on.ca for access.

Learn about youth perspective on civic engagement and some approaches to building new relationships with the young people in your communities from AMO's 2023 Youth Fellows, Catherine, Morgan, and Jacob, in this month's edition of Municipal World.

Circular Materials (CM) replied to a letter from municipal governments on CM blue box advocacy. CM's response remains vague on the details of the changes they are seeking and on the details on how the changes will reduce costs.

Provincial Matters

211 is a public enquiry line available in Ontario every day and in times of emergency. 211 is supporting Emergency Preparedness Week to raise awareness of the 211 service. Free print materials are available to municipalities for use during Emergency Preparedness Week, or for displays any time of year.

Not sure what to do for energy reporting this year? The Ministry of Energy is hosting a webinar to review the July 1, 2024 energy reporting requirements for BPS organizations under O.Reg 25/23. Register today - the webinar will be held on May 8 and again on June 4. For any questions, contact the Ministry at BPSsupport@ontario.ca.

The province is conducting a survey to inform the creation of a Rural Economic Development Strategy. Share your ideas on how the province can support rural communities plan for economic success.

The Ministry of Municipal Affairs and Housing is seeking feedback on proposed changes to repeal the five-year DC phase in and reinstate certain costs as eligible for DCs. Comments are open until May 10, 2024.

The province has posted land use planning changes to be made under *Bill 185, Cutting Red Tape to Build More Homes Act* for comment until May 10, 2024.

The Ministry of Municipal Affairs and Housing is proposing to allow digital publication of public notices for certain land use and development charge by-laws where local newspapers are not available. Comments are open until May 10, 2024.

The Ministry of Municipal Affairs and Housing is seeking input on barriers to the development of additional residential units. Comments are open until May 10, 2024.

The Ministry of Municipal Affairs and Housing is proposing expanding the list of municipalities required to report municipal planning data, and to enhance the quality of the data provided. Comments are open until May 10, 2024.

The Ministry of Energy is proposing exempt energy infrastructure relocation from seeking leave to construct if the relocation supports priority transit. Comments are open until May 11, 2024.

Federal Matters

If you are a municipality located in the Lake Erie watershed and interested in DFO's Fish and Fish habitat restoration initiative, contact DFO on how to participate in upcoming engagements.

Education Opportunities

AMO Education has partnered with the Abilities Centre to deliver a workshop designed to enhance elected official understanding and approach to inclusion. Register for this important Disability Inclusion June 5 workshop.

AMO has partnered with the Toronto Metropolitan University's (TMU) Rogers Cybersecure Catalyst to

prepare elected officials in understanding cybersecurity and to make critical decisions related to preventing, preparing for, and responding to cyber security incidents. Register for the [June 12 Cybersecurity workshop](#) to learn how to prevent, prepare, and respond.

Don't miss this time limited opportunity: register for the [May 7 antisemitism workshop](#) and the [May 15 anti-islamophobia workshop](#). These important workshops provide you invaluable insight on the historical and contemporary roots of antisemitism and anti-islamophobia, how to address these and how to build relationships and allyships.

The Councillor Training interactive workshop delves into the key areas of your responsibility as an elected official in a forum where you can ask questions that you can't always raise locally. Register for the [May 14 Councillor Training workshop](#) today.

AMO is offering a number of education workshops focusing on the most integral aspects of municipal leadership and governance. For full information including workshop descriptions, dates and registration visit amoeducation.ca

As an elected municipal official we know the pressure you deal with is real and we are here to support you. AMO has developed [Advanced Councillor Training](#) in 3 sessions focused on core elements of leadership. Register for the [May 8 Session 1 workshop](#), [May 29 Session 2 workshop](#), and the [October 2 Session 3 workshop](#).

AMO and Hicks Morley have developed training to support municipal elected officials and council in understanding their obligations related to human rights and understanding how to manage seemingly competing human rights. Register for this important [Competing Rights May 23 workshop](#).

During times of crisis such as natural disasters or public disruption, municipally elected officials find themselves at the front line and facing the expectations of providing up to date and useful information to their communities. The [June 19 Managing Communications through Crisis workshop](#) is an opportunity to develop and enhance your approach to managing all aspects of crisis communications during and emergency. Join your colleagues to learn techniques for effective and proactive communications with community and media.

Having conflict-free and collaborative relationships can play a significant role in helping locally elected officials carry out your collective responsibilities as decision-makers of their communities. Learn how to accomplish this at the [June 26-27 Navigating Conflict Relationships workshop](#).

LAS

Our [latest blog](#) uses a real case scenario to help Ontario municipalities understand their legal responsibilities regarding workplace safety.

Make your voice heard. Our Electronic Signature Service partner would like [your input](#) to help shape the future of your digital services.

The [Canoe Procurement Group](#) was built by municipalities for municipalities. As a not-for-profit, they are your key buying partner offering products you use every day - from Aggregates to Zambonis. Take a minute to see how Canoe will work for you. [Contact Sarah](#) today.

Canoe's [spring webinar series](#) continues this spring, with a special presentation on May 23. Procurement expert Stephanie Dion shares her insights on how to do group procurement and comply with trade agreements. [Register here to attend](#).

Municipal Wire*

Registrations for Canada's inaugural [Basic Income Guarantee Forum](#) are open. BIG 2024 takes place from May 23-26 at the University of Ottawa. Elected officials and staff are encouraged to attend.

Careers

[Chief Administrative Officer - The District of Thunder Bay Social Services Administration Board](#). Closing

Date: May 20.

Ontario Works Manager - County of Wellington. Closing Date: May 10.

Asset Management Coordinator - Township of Oro-Medonte. Closing Date: May 17.

Deputy Treasurer/Manager of Finance - Township of Oro-Medonte. Closing Date: May 17.

Manager, Budgets & Financial Planning - City of Thunder Bay. Closing Date: May 30.

Engineering Technician II - County of Simcoe. Closing Date: May 12.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

AMO Watchfile Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

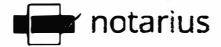
LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries

Municipal Wire, Career/Employment and Council Resolution Distributions



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Association of Municipalities of Ontario

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To continue receiving our emails, add us to your address book.

Inclusive Community Grants

Learn how we're helping communities become more inclusive and accessible for people of all ages and abilities.

Overview

The Inclusive Community Grants Program provides funding for projects to help ensure local government and community organizations consider Ontarians of all ages and abilities at every stage of community planning and development.

The program provides up to \$60,000 in grant funding to eligible applicants for projects that:

- increase the accessibility of outdoor spaces by making improvements to the built environment to create equitable access to community resources
- promote accessible housing through projects that result in tangible products
- make practical, timely improvements to increase accessible housing, outdoor spaces, buildings, and transportation needs

Projects funded through Inclusive Community Grants are led by:

- local governments
- community organizations
- Indigenous communities and/or organizations

How to apply

1. Read the program guidelines (<https://forms.mgcs.gov.on.ca/en/dataset/on00359>) for information on eligibility and program details.
2. Apply online through the Transfer Payment Ontario (<https://www.app.grants.gov.on.ca/gr/tpcr/#/externalLogin>) (TPON) website. Learn how to sign up for a TPON account (<https://>

Setting up an account may take up to 5 business days, so register at least 1 week before starting the application process.

The deadline to apply is **May 22, 2024, at 5 p.m. ET.**

If you have questions about the program, please contact your Regional Development Advisor (<https://www.ontario.ca/page/regional-development-advisors>) .

Funding recipients

Since 2020, the Inclusive Community Grants Program has supported 87 projects in communities across Ontario.

2023–2024

A total of 15 projects received an Inclusive Community Grant:

Project name	Project description	Organization	Community	Funding amount
Upgrade of outdoor accessible pathway lighting at the Dorset Lions Park	This project will upgrade outdoor lighting within the community's largest green space to provide older adults and people with disabilities a safe and accessible recreational trail.	Township of Algonquin Highlands	Algonquin Highlands	\$26,050

Project name	Project description	Organization	Community	Funding amount
Age-Friendly Espanola Action Plan	This project will secure a consultant to complete a needs assessment and develop an Age-Friendly Community Action Plan.	Town of Espanola	Espanola	\$25,000
Accessible outdoor space	This project will replace damaged facilities to create more inclusive outdoor space for seniors.	Bernard Betel Centre for Creative Living	Etobicoke	\$60,000
Social inclusion and community togetherness through the development of age-friendly and accessible pathways at Abbey Gardens	This project will establish an accessible recreational trail system in Haliburton County at Abbey Gardens for older adults and people with disabilities.	Abbey Gardens Community Trust	Haliburton County	\$60,000

Project name	Project description	Organ izatio n	Co mm unit y	Fun din g am oun t
YMCA of Hamilton, Burlington and Brantford Men's Residence	This project will impact over 174 older adults by implementing accessibility features in a transitional men's residence.	The Hamilt on/ Burling ton YMCA	Ham ilton	\$6,0 00
Norman Park Accessibility Phase III	This project will provide a fully accessible nature pathway which will be the only fully accessible park with beach and lake access in the area when complete.	Norma n Park, City of Kenora	Ken ora	\$60, 000
Accessible park seating in Madawaska Valley	This project will impact community residents of all ages and physical abilities by installing 16 accessible picnic tables in 7 municipal parks.	Town ship of Madaw aska Valley	Mad awa ska Valle y	\$59, 974

Project name	Project description	Organ izatio n	Co mm unit y	Fun din g am oun t
Coldstream Conservation Area accessible trail loop project	This project will build an accessible trail loop of 1100 metres with rest stops and accessible picnic tables.	St. Clair Region Conser vation Author ity	Mid dles ex Cent re	\$60, 000
"The Aging in Place" project	This project will upgrade accessibility features such as walk-in showers, grab bars and raised toilet seats for seniors living at the retirement home.	Ivan Franko Homes	Miss issa uga	\$60, 000
North Bay shaded and accessible, picnic tables and benches	This project will allow the City of North Bay to install 7 accessible picnic tables with shade structures throughout city park locations.	City of North Bay	Nort h Bay	\$60, 000
Pointe Des Chenes Day Park and Beach — Removing Barriers and Improving Accessibility Project	This project will update accessible parking and provide wheelchair access to bathrooms, and access to the water using Mobi mats.	The City of Sault Ste. M arie	Saul t Ste. Mari e	\$60, 000

MULTI-MUNICIPAL ENERGY WORKING GROUP
TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR
JIM HANNA, DEPUTY MAYOR, HURON-KINLOSS, VICE-CHAIR
1925 BRUCE ROAD 10, BOX 70, CHESLEY, ON NOG 1L0
519-363-3039 Fax: 519-363-2203
jhamilton@arran-elderslie.ca

May 1, 2024

Dear Mayor and Members of Council,

The Multi-Municipal Energy Working Group (MMEWG) continues to actively follow the procurement processes the Independent Electricity System Operator (IESO) is undertaking to procure additional capacity to meet projected future energy needs. Details released regarding the Long-Term 2 Request for Proposals (LT2 RFP) plus subsequent LT RFPs has raised many concerns.

The IESO RFPs call for 5 TWh of new energy generation, and proposes that this be mostly derived from 2000 MW of new energy generation produced by mostly wind and solar by 2030. It further proposes that a portion of this generation could be derived by repowering on the current footprint of existing wind turbines that will reach their end of contract life between 2026 and 2034.

Since existence, the now Multi-Municipal Energy Working Group, formerly known as the Multi-Municipal Wind Turbine Working Group, has continued to advocate for stronger safety measures and best practices related to wind turbine installations across the province. To date, many of the concerns raised have not been addressed with the Ministry of Environment, Conservation and Parks confirmed in a recent IESO engagement session that no changes to the existing setbacks are planned.

Severe health effects to many residents living within the vicinity of project sites have been identified and continue to jeopardized the health and well-being of many residents. The current setbacks from other activities are not sufficient to protect against the full range of noise emissions from wind turbines. The MMEWG will be making a presentation on this topic to the Grey Bruce Public Health Unit in the March in an effort to bring these concerns to the forefront in advance of the repowering of current projects.

Public safety continues to remain a paramount concern of the MMEWG. Setbacks for tower collapse remain insufficient. The current blade length plus 10 metres requirement not a strong enough protective measure for existing projects let alone repowered turbines on existing footprints. Setbacks for ice throw are also insufficient, as the blade

length plus 10 metre setback is less than the ice throw distance witnessed in Ontario. Ontario has witnessed turbine fire and flaming debris on the ground at 200 metres, while setback was 50 metres. A Ministry review failed to recommend industry standard protective barriers for fire suppression in spite of examples of fires in similar turbines.

In 2013, 115 municipalities declared themselves "Unwilling Hosts" for wind turbine projects. With the expected surge in proposals given the ambitious procurement efforts being undertaken by the IESO, and little change in the regulations, the MMEWG strongly recommends that municipalities reaffirm their unwillingness to host projects until the appropriate ministries address the concerns and make stronger rules and regulations to ensure that, as municipal leaders, provide measures necessary for the health, safety and well-being of citizens within our jurisdiction, as mandated by the *Municipal Act, 2001, as amended*. Over the past month, the municipalities of Arran-Elderslie, Chatsworth and East Zorra-Tavistock have taken this step.

For consideration, a DRAFT declaration has been attached. Should your municipality declare its intention, please let us and we will continue to keep you apprised of any advancements in the industry and regulations.

Warm Regards,



p.p.

Tom Allwood,
Chair, Multi-Municipal Energy Working Group
Councillor, Municipality of Grey Highlands

DRAFT

Independent Electrical System Operator
By email: engagement@ieso.ca

Re: Municipality/Township of _____ – Wind Turbine Projects

Please be advised at the Municipality/Township of _____ Council meeting held on _____, the following resolution was approved:

WHEREAS the Independent Electrical System Operator (the IESO) has proposed to move forward with three RFPs where new wind turbine projects can receive a contract from the IESO; and

WHEREAS people living near existing wind turbines report considerable impact on their lives due to noise and other emissions from the wind turbines; and

WHEREAS there are gaps in the enforcement of key terms of the Renewable Energy Approvals governing existing projects relative to noise standards and resolution of complaints; and

WHEREAS municipal approval is required to locate one of these projects in the Municipality/Township of _____; and

THEREFORE BE IT RESOLVED THAT the Council does not support the establishment of any new wind turbine projects within the municipality; and

THAT the IESO be directed to advise potential applicants of this resolution.

Sincerely,

Clerk, Municipality/Township of _____

c:

The Hon. Todd Smith - Minister of Energy - MinisterEnergy@ontario.ca
David Donovan, Chief of Staff, david.donovan@ontario.ca
Association of Municipalities of Ontario - policy@amo.on.ca
Local MPP
Multi-Municipal Energy Working Group – jhamilton@arran-elderslie.ca

BUDGET SUMMARY



For Period Ending 31-Dec-2024

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
OPERATING				
REVENUES				
Cemetery Revenue	(50)	0	(982)	(1,100)
General Taxation	(5,612)	0	(1,809,567)	(1,796,465)
Taxation School Boards	(703)	0	(189,312)	(187,401)
French Public levy	0	0	(3,416)	(3,416)
English Separate Levy	0	0	(18,298)	(18,418)
French Separate Levy	0	0	(13,830)	(13,850)
Taxation School Boards	0	0	(8,929)	(9,561)
Unconditional Grants Provincial	(126,775)	0	(518,400)	(518,400)
Federal Grants	0	0	0	(2,100)
Conditional Grants - Provincial	0	0	(6,194)	(19,250)
Administration Revenue	(550)	0	(4,490)	(6,550)
Building Revenue	(4,298)	0	(35,584)	(20,000)
Animal Control Revenue	(1,630)	0	(2,107)	(1,500)
Roads Revenue	(17,966)	0	(21,997)	(22,500)
Recreation Revenue	(195)	0	0	0
Environmental Revenue	(1,989)	0	(33,510)	(26,000)
Planning Revenue	(8,003)	0	(30,523)	(19,500)
Other Revenue	(20,932)	0	(174,262)	(74,900)
Total REVENUES	(188,701)	0	(2,871,402)	(2,740,911)
EXPENDITURES				
Council	17,237	0	55,188	42,450
Administration	142,463	0	356,376	367,544
General Government	34,193	0	116,211	101,239
Fire Department	23,412	0	245,073	144,552
Conservation Authority	18,892	0	22,234	24,740
Building Bylaw Enforcement	3,250	0	33,958	27,290
Animal Control - Canine	216	0	1,948	2,000
Animal Control - Livestock	0	0	1,215	700
Animal Control - Veterinary	0	0	550	550
Other Protections	29,070	0	171,852	172,849
Public Works	291,589	0	1,519,891	1,037,275
Environmental	24,719	0	110,392	114,639
Health	14,086	0	43,690	41,027
Social Services	103,312	0	298,615	298,615
Home for Aged	18,204	0	54,435	54,433
Parks & Recreation	1,072	0	22,876	10,296
Recreation Programs	66	0	849	800
Library Services	11,215	0	30,996	31,016
Planning & Development	2,073	0	46,753	36,250
Education Req Public	49,193	0	198,294	190,817
Education Req Separate	8,968	0	35,577	32,268
Education - Commercial/Industrial	0	0	0	9,561
Total EXPENDITURES	793,231	0	3,366,974	2,740,911
Total OPERATING	604,530	0	495,571	0

TOWNSHIP OF CHISHOLM
BUDGET SUMMARY



GL5410

Date : May 10, 2024

Page : 2

Time : 9:50 am

For Period Ending 31-Dec-2024

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
CAPITAL				
CAPITAL REVENUES				
Public Works	0	0	(645,270)	(651,704)
Provincial Grants	(118,238)	0	(494,454)	(490,310)
revenue	0	0	(8,240)	(90,000)
Other Revenue	0	0	(389,956)	(359,500)
Total CAPITAL REVENUES	(118,238)	0	(1,537,919)	(1,591,514)
CAPITAL EXPENDITURES				
Fire Department	17,732	0	8,240	90,000
Public Works	0	0	1,624,929	1,596,764
Total CAPITAL EXPENDITURES	17,732	0	1,633,169	1,686,764
Total CAPITAL	(100,506)	0	95,250	95,250

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 1

Date : May 10, 2024

Time : 10:14 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
0 Cemetery Revenue						
1-3-0000-1000	Sale of Plots	0.00	-50.00	0	50.00	0.00
Total Cemetery Revenue		0.00	-50.00	0	50.00	0.00
1000 General Taxation						
1-3-1000-4000	General - Supplementary Taxes	0.00	-5611.68	0	5611.68	0.00
Total General Taxation		0.00	-5611.68	0	5611.68	0.00
1100 Taxation School Boards						
1-3-1100-2000	English Public Supplementary	0.00	-702.91	0	702.91	0.00
Total Taxation School Boards		0.00	-702.91	0	702.91	0.00
4200 Unconditional Grants Provincial						
1-3-4200-5120	Ontario Municipal Partnership Fund	0.00	-126775.00	0	126775.00	0.00
Total Unconditional Grants Provincial		0.00	-126775.00	0	126775.00	0.00
6100 Administration Revenue						
1-3-6100-5785	Newsletter Advertising	0.00	-190.00	0	190.00	0.00
1-3-6100-7770	Tax Certificates	0.00	-360.00	0	360.00	0.00
Total Administration Revenue		0.00	-550.00	0	550.00	0.00
6200 Building Revenue						
1-3-6200-7240	Building Permits	0.00	-4297.68	0	4297.68	0.00
Total Building Revenue		0.00	-4297.68	0	4297.68	0.00
6300 Animal Control Revenue						
1-3-6300-7210	Dog Taxes Collected At Office	0.00	-1630.00	0	1630.00	0.00
Total Animal Control Revenue		0.00	-1630.00	0	1630.00	0.00
6400 Roads Revenue						
1-3-6400-7740	Roads Revenue	0.00	-17289.69	0	17289.69	0.00
1-3-6400-7760	Aggregate Resources Revenue	0.00	-676.16	0	676.16	0.00
Total Roads Revenue		0.00	-17965.85	0	17965.85	0.00
6600 Recreation Revenue						
1-3-6600-5745	Recreation Events	0.00	-195.00	0	195.00	0.00
Total Recreation Revenue		0.00	-195.00	0	195.00	0.00
6700 Environmental Revenue						
1-3-6700-7540	Tipping Fees	0.00	-1370.00	0	1370.00	0.00
1-3-6700-7545	Scrap Metal Removal	0.00	-618.51	0	618.51	0.00
Total Environmental Revenue		0.00	-1988.51	0	1988.51	0.00

6800 Planning Revenue

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 2

Date : May 10,2024

Time : 10:14 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
6800 Planning Revenue						
1-3-6800-7780	Zoning By-Law Amendments	0.00	-300.00	0	300.00	0.00
1-3-6800-7785	Severances	0.00	-3600.00	0	3600.00	0.00
1-3-6800-7800	Admin Fees - Road Allowances	0.00	-500.00	0	500.00	0.00
1-3-6800-7805	Deposits - Lakeshore Road Allow.	0.00	-2000.00	0	2000.00	0.00
1-3-6800-7820	Planning Fees	0.00	-1602.52	0	1602.52	0.00
Total Planning Revenue		0.00	-8002.52	0	8002.52	0.00
8000 Other Revenue						
1-3-8000-5000	Interest Income	0.00	-6411.03	0	6411.03	0.00
1-3-8000-7510	Penalties - Current Taxes	0.00	-2293.96	0	2293.96	0.00
1-3-8000-7520	Interest - Tax Arrears	0.00	-11464.30	0	11464.30	0.00
1-3-8000-9100	Other Revenue	0.00	-762.50	0	762.50	0.00
Total Other Revenue		0.00	-20931.79	0	20931.79	0.00
Total REVENUE		0.00	-188700.94	0	188700.94	0.00

EXPENSE						
100 Council						
1-4-0100-1110	Council Remuneration	0.00	10090.00	0	-10090.00	0.00
1-4-0100-1120	Travel & Conferences	0.00	6463.38	0	-6463.38	0.00
1-4-0100-1130	Other Expenses	0.00	69.76	0	-69.76	0.00
1-4-0100-1141	CPP Premiums Council	0.00	314.07	0	-314.07	0.00
1-4-0100-1160	Expenses re: Intergrity Commissioner	0.00	300.00	0	-300.00	0.00
Total Council		0.00	17237.21	0	-17237.21	0.00
300 Administration						
1-4-0300-1141	CPP Premiums Administration	0.00	3968.97	0	-3968.97	0.00
1-4-0300-1410	Admin. Salaries	0.00	91630.79	0	-91630.79	0.00
1-4-0300-1430	Admin. Training	0.00	363.00	0	-363.00	0.00
1-4-0300-1440	Travel, Conferences & Other	0.00	1083.01	0	-1083.01	0.00
1-4-0300-1460	EI Premiums -Administration	0.00	1954.14	0	-1954.14	0.00
1-4-0300-1476	Benefits -OMERS	0.00	6840.33	0	-6840.33	0.00
1-4-0300-1480	Benefits - Group Insurance	0.00	6993.85	0	-6993.85	0.00
1-4-0300-1485	Health & Safety	0.00	189.65	0	-189.65	0.00
1-4-0300-1490	Worker's Compensation	0.00	2435.27	0	-2435.27	0.00
1-4-0300-1498	Office Expenses	0.00	2856.11	0	-2856.11	0.00
1-4-0300-1530	Contracted Office Services	0.00	1084.55	0	-1084.55	0.00
1-4-0300-1540	Computer Expenses	0.00	12107.11	0	-12107.11	0.00
1-4-0300-1610	Office Supplies	0.00	1763.27	0	-1763.27	0.00
1-4-0300-1620	Telephone & Fax	0.00	2485.55	0	-2485.55	0.00
1-4-0300-1621	Cell Phone	0.00	457.11	0	-457.11	0.00
1-4-0300-1630	Postage	0.00	1721.57	0	-1721.57	0.00
1-4-0300-1630	Subscriptions & Membership	0.00	4042.00	0	-4042.00	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 3

Date : May 10,2024

Time : 10:14 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0300-1660	Subscriptions & Memberships	0.00	4042.00	0	-4042.00	0.00
1-4-0300-1720	Computer Equipment	0.00	486.92	0	-486.92	0.00
Total Administration		0.00	142463.20	0	-142463.20	0.00
400 General Government						
1-4-0400-1670	Audit Fees	0.00	16332.49	0	-16332.49	0.00
1-4-0400-1680	Legal Fees	0.00	2670.54	0	-2670.54	0.00
1-4-0400-1750	Bank Charges	0.00	517.12	0	-517.12	0.00
1-4-0400-1760	Rounding Account	0.00	0.06	0	-0.06	0.00
1-4-0400-1810	General Donations	0.00	300.00	0	-300.00	0.00
1-4-0400-2770	Property Assessment	0.00	12873.62	0	-12873.62	0.00
1-4-0400-2805	Web Site	0.00	1498.93	0	-1498.93	0.00
Total General Government		0.00	34192.76	0	-34192.76	0.00
500 Fire Department						
1-4-0500-1141	Fire Department CPP Premium	0.00	180.00	0	-180.00	0.00
1-4-0500-2125	Materials & Supplies	0.00	91.64	0	-91.64	0.00
1-4-0500-2135	Communications	0.00	2320.00	0	-2320.00	0.00
1-4-0500-2140	Training	0.00	2283.81	0	-2283.81	0.00
1-4-0500-2146	WSIB - Fire department	0.00	2351.38	0	-2351.38	0.00
1-4-0500-2150	Equipment Maintenance	0.00	1555.10	0	-1555.10	0.00
1-4-0500-2160	Health & Safety	0.00	2174.81	0	-2174.81	0.00
1-4-0500-2165	Radio Equipment	0.00	1984.32	0	-1984.32	0.00
1-4-0500-2180	Gas & Oil	0.00	232.65	0	-232.65	0.00
1-4-0500-2185	Clothing	0.00	78.36	0	-78.36	0.00
1-4-0500-2190	Travel and Conferences	0.00	1394.03	0	-1394.03	0.00
1-4-0500-2192	Fire Department Per Diem	0.00	750.00	0	-750.00	0.00
1-4-0500-2200	Honorarium	0.00	4192.00	0	-4192.00	0.00
1-4-0500-2230	Memberships & Subscriptions	0.00	524.75	0	-524.75	0.00
1-4-0500-2235	Heat & Hydro	0.00	2549.81	0	-2549.81	0.00
1-4-0500-2240	Fire Prevention	0.00	590.47	0	-590.47	0.00
1-4-0500-2245	Small Equipment	0.00	158.38	0	-158.38	0.00
Total Fire Department		0.00	23411.51	0	-23411.51	0.00
700 Conservation Authority						
1-4-0700-2310	Conservation Authority Levy	0.00	14383.00	0	-14383.00	0.00
1-4-0700-2775	GIS	0.00	4508.76	0	-4508.76	0.00
Total Conservation Authority		0.00	18891.76	0	-18891.76	0.00
800 Building Bylaw Enforcement						
1-4-0800-1141	By-law Enforcement - CPP	0.00	15.17	0	-15.17	0.00
1-4-0800-1460	By law Enforcement - EI	0.00	20.64	0	-20.64	0.00
1-4-0800-2410	Bldg. Insp. Salaries	0.00	1746.21	0	-1746.21	0.00
1-4-0800-2420	Bldg. Insp. - Other Expenses	0.00	430.85	0	-430.85	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 4

Date : May 10,2024

Time : 10:14 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0800-2420	Bldg. Insp. - Other Expenses	0.00	430.85	0	-430.85	0.00
1-4-0800-2450	By-law Enforcement-WSIB	0.00	22.74	0	-22.74	0.00
1-4-0800-2710	By-Law Enforcement Officer	0.00	887.88	0	-887.88	0.00
1-4-0800-2720	By-Law Enforce. - Other Expenses	0.00	126.34	0	-126.34	0.00
Total Building Bylaw Enforcement		0.00	3249.83	0	-3249.83	0.00
900 Animal Control - Canine						
1-4-0900-2520	Canine Control - Supplies & Serv.	0.00	216.17	0	-216.17	0.00
Total Animal Control - Canine		0.00	216.17	0	-216.17	0.00
1000 Other Protections						
1-4-1000-0040	Costs Re 911 contract	0.00	677.69	0	-677.69	0.00
1-4-1000-0050	Policing Costs	0.00	28392.00	0	-28392.00	0.00
Total Other Protections		0.00	29069.69	0	-29069.69	0.00
1100 Public Works						
1-4-1100-1141	CPP Premiums - Roads	0.00	6872.36	0	-6872.36	0.00
1-4-1100-1460	EI Premiums - Roads	0.00	2556.75	0	-2556.75	0.00
1-4-1100-1476	Benefits- OMERS	0.00	11189.97	0	-11189.97	0.00
1-4-1100-3110	Wages - Crew	0.00	121864.00	0	-121864.00	0.00
1-4-1100-3118	Culverts	0.00	8426.80	0	-8426.80	0.00
1-4-1100-3120	Materials & Shop Supplies	0.00	2431.79	0	-2431.79	0.00
1-4-1100-3121	Small Equipment Repairs	0.00	730.13	0	-730.13	0.00
1-4-1100-3125	Memberships & Subscription	0.00	920.79	0	-920.79	0.00
1-4-1100-3150	Garage Furnace Fuel	0.00	5265.15	0	-5265.15	0.00
1-4-1100-3160	Garage Building Maintenance	0.00	123.33	0	-123.33	0.00
1-4-1100-3211	Grader Fuel	0.00	2525.94	0	-2525.94	0.00
1-4-1100-3212	Grader Parts and Repairs	0.00	2844.84	0	-2844.84	0.00
1-4-1100-3220	Western Star License	0.00	1841.00	0	-1841.00	0.00
1-4-1100-3221	Western Star 2023 Fuel	0.00	1390.63	0	-1390.63	0.00
1-4-1100-3222	Western Star 2023 Parts and Repairs	0.00	3248.17	0	-3248.17	0.00
1-4-1100-3225	Western Star2005 License	0.00	1691.25	0	-1691.25	0.00
1-4-1100-3226	Western Star 2005 Fuel	0.00	4847.04	0	-4847.04	0.00
1-4-1100-3227	Western Star 2005 Parts and Repairs	0.00	6758.56	0	-6758.56	0.00
1-4-1100-3241	Backhoe Fuel	0.00	972.25	0	-972.25	0.00
1-4-1100-3242	Backhoe Parts and Repairs	0.00	1799.89	0	-1799.89	0.00
1-4-1100-3256	2019 GMC Fuel	0.00	1806.58	0	-1806.58	0.00
1-4-1100-3257	2019 GMC Parts and Repairs	0.00	3381.27	0	-3381.27	0.00
1-4-1100-3261	2015 GMC Fuel	0.00	1699.41	0	-1699.41	0.00
1-4-1100-3262	2015 GMC Parts and Repairs	0.00	274.49	0	-274.49	0.00
1-4-1100-3270	Freightliner Truck License	0.00	2144.00	0	-2144.00	0.00
1-4-1100-3271	Freightliner Fuel	0.00	4274.06	0	-4274.06	0.00
1-4-1100-3272	Freighliner Parts and Repairs	0.00	3295.16	0	-3295.16	0.00
1-4-1100-3275	Tractor Fuel	0.00	464.70	0	-464.70	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 5

Date : May 10,2024

Time : 10:14 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-1100-3275	Tractor Fuel	0.00	464.70	0	-464.70	0.00
1-4-1100-3281	Excavator Fuel	0.00	2380.19	0	-2380.19	0.00
1-4-1100-3282	Excavator Parts and Repairs	0.00	1881.36	0	-1881.36	0.00
1-4-1100-3660	Benefits - Group Insurance	0.00	11009.20	0	-11009.20	0.00
1-4-1100-3700	WSIB Premiums Roads	0.00	3276.44	0	-3276.44	0.00
1-4-1100-3710	Garage - Telephone	0.00	183.43	0	-183.43	0.00
1-4-1100-3720	Garage - Hydro	0.00	1697.14	0	-1697.14	0.00
1-4-1100-3725	Travel	0.00	365.17	0	-365.17	0.00
1-4-1100-3730	Conferences & Training	0.00	985.68	0	-985.68	0.00
1-4-1100-3765	Health & Safety	0.00	5627.64	0	-5627.64	0.00
1-4-1100-3770	Boots and Clothing Allowance	0.00	1213.01	0	-1213.01	0.00
1-4-1100-3810	Long Term Loans - Principal	0.00	45828.64	0	-45828.64	0.00
1-4-1100-3915	Long Term Loans - Interest	0.00	11501.07	0	-11501.07	0.00
Total Public Works		0.00	291589.28	0	-291589.28	0.00
1300 Environmental						
1-4-1300-1460	EI Premiums Landfill	0.00	162.83	0	-162.83	0.00
1-4-1300-4510	Site Expenditures	0.00	9093.53	0	-9093.53	0.00
1-4-1300-4610	Recycling	0.00	8281.58	0	-8281.58	0.00
1-4-1300-4620	Wages-Landfill Site	0.00	7007.34	0	-7007.34	0.00
1-4-1300-4650	WSIB	0.00	173.84	0	-173.84	0.00
Total Environmental		0.00	24719.12	0	-24719.12	0.00
1400 Health						
1-4-1400-5110	Health Unit	0.00	14086.00	0	-14086.00	0.00
Total Health		0.00	14086.00	0	-14086.00	0.00
1500 Social Services						
1-4-1500-6110	General Assistance	0.00	103312.36	0	-103312.36	0.00
Total Social Services		0.00	103312.36	0	-103312.36	0.00
1600 Home for Aged						
1-4-1600-6210	Home for the Aged	0.00	18204.00	0	-18204.00	0.00
Total Home for Aged		0.00	18204.00	0	-18204.00	0.00
1700 Parks & Recreation						
1-4-1700-1110	Parks Expenses	0.00	934.41	0	-934.41	0.00
1-4-1700-1115	Tennis Court	0.00	137.58	0	-137.58	0.00
Total Parks & Recreation		0.00	1071.99	0	-1071.99	0.00
1800 Recreation Programs						
1-4-1800-1310	Recreation Programs and Events	0.00	65.64	0	-65.64	0.00
Total Recreation Programs		0.00	65.64	0	-65.64	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 6

Date : May 10,2024

Time : 10:14 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
Total Recreation Programs		0.00	65.64	0	-65.64	0.00
1900 Library Services						
1-4-1900-1910	Powassan Library	0.00	11215.37	0	-11215.37	0.00
Total Library Services		0.00	11215.37	0	-11215.37	0.00
2000 Planning & Development						
1-4-2000-1110	Planning Expenses	0.00	2073.36	0	-2073.36	0.00
Total Planning & Development		0.00	2073.36	0	-2073.36	0.00
4000 Education Req Public						
1-4-4000-1000	English Public Requisition	0.00	48138.05	0	-48138.05	0.00
1-4-4000-2000	French Public Requisition	0.00	1055.26	0	-1055.26	0.00
Total Education Req Public		0.00	49193.31	0	-49193.31	0.00
5000 Education Req Separate						
1-4-5000-1000	French Separate Requisition	0.00	3905.03	0	-3905.03	0.00
1-4-5000-2000	English Separate Requisition	0.00	5063.09	0	-5063.09	0.00
Total Education Req Separate		0.00	8968.12	0	-8968.12	0.00
Total EXPENSE		0.00	793230.68	0	-793230.68	0.00
REVENUE						
5200 Provincial Grants						
2-3-5200-5300	Provincial Grants	0.00	-118238.00	0	118238.00	0.00
Total Provincial Grants		0.00	-118238.00	0	118238.00	0.00
Total REVENUE		0.00	-118238.00	0	118238.00	0.00
EXPENSE						
500 Fire Department						
2-4-0500-2185	Fire Dept Clothing Expenses	0.00	13732.52	0	-13732.52	0.00
2-4-0500-2255	Fire Dept Equipment Capital	0.00	3999.00	0	-3999.00	0.00
Total Fire Department		0.00	17731.52	0	-17731.52	0.00
Total EXPENSE		0.00	17731.52	0	-17731.52	0.00
Report Total		0.00	504023.26	0	-504023.26	0.00

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council

From: Shawn Hughes, Ops Superintendent

Date: May 10, 2024

Re: Public Works Activity Report (April 20, 2024– May 10, 2024)

Landfill/Roads/Parks

Repainted flag poles at township office
Washed bridges
Grading as needed
Unplugged culvert on Chiswick line
Had beavers removed from Chiswick line and Memorial Park drive
Patching as needed on hard surface roads
Spring cleaning and organizing at public works shop
All public works staff attended elevated work platform training
Installed bars to try and stop household garbage from being dropped at the parks

Equipment

Picked up 2024 Western Star from shop in Barrie
All plow trucks have been washed with salt eliminator and undercoated in house
Patches were added to box of 2005 Western Star truck, it will need to be relined next year.

Other notes

Public works has been working to get everything back in order from the winter season, we will continue grading in preparation for calcium application starting May 15. Load restrictions have been lifted and we will soon be starting removal of berms and culvert replacements.

Road Allowance Report to Council

Prepared by: Jenny Leblond and Jessica Laberge for Council – FINAL REPORT May 14, 2024

As per resolution 2023-101 Staff has prepared a report and presentation in regards to municipal road allowances. Report was written up by staff and then circulated to the Planner, Legal Counsel and other relevant authorities as follows:

Resolution 2023 -101 Claire Riley and Paul Sharp: Be it resolved that the Council of the Corporation of the Township of Chisholm direct staff, in consultation with its planner, legal counsel and other relevant authorities, to prepare a report and presentation to Council regarding unopened municipal road allowances referred to in sections D2.2.4 and D2.3.4 of the Official Plan. The report and presentation shall include:

1. A description and visual representation of the unopened municipal road allowances referred to in sections D2.2.4 and D2.3.4 of the Official Plan that are currently owned by the Township of Chisholm.
2. An analysis of the short-term and long-term impact (positive and negative) of closing and conveying remaining unopened municipal road allowances, as referenced in sections D2.2.4 and D2.3.4 of the Official Plan, with regard to, and consideration of, future growth and development, transportation needs, public access to lakes and rivers, recreational opportunities, environmental and ecological considerations, historical considerations, economic considerations, past practices, and other potential impacts and considerations.
3. An analysis of the current fee structure associated with unopened municipal road allowances in comparison to that of surrounding and other similar municipalities.
4. An analysis of the procedure followed to close and convey remaining unopened municipal road allowances in comparison to that of surrounding and other similar municipalities.

RECORDED VOTE

	For	Against
Paul Sharp	x	___
Claire Riley	x	___
Nunzio Scarfone	N/A	
Bernadette Kerr	___	x
Gail Degagne	___	___

'Carried'

Introduction

Road allowances were made by the Crown surveyors and are under the jurisdiction of the Municipality for road purposes. These road allowances across the province are all typically 66 ft wide. In the Township of Chisholm the road allowances given by the Crown run between every 5th lot and every second concession (marked with an x in figure 1). Lakeshore road allowances are located around the lakes, Wasi, Nosbonsing and Mink lake. See figure 1 below, Schedule 'C' to the Official Plan. See full enlarged in Appendix I.

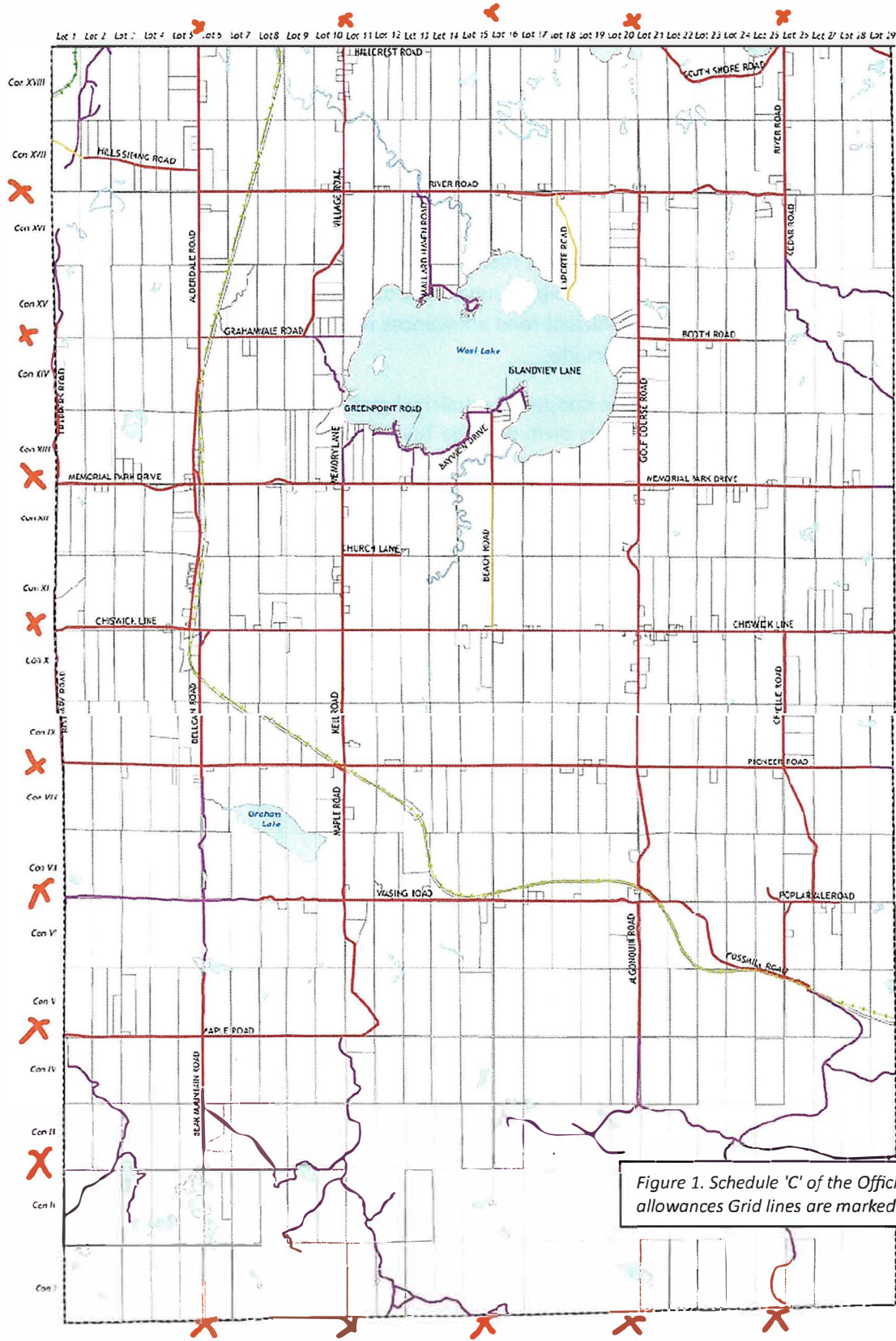


Figure 1. Schedule 'C' of the Official Plan (Road allowances Grid lines are marked with X)

Legend

- | | | |
|--|--------------------|-------------------|
| Local Road | Active Railway | Township Boundary |
| Unassumed Road* | Non-Active Railway | Waterbody |
| Local Road Assumed for Summer Maintenance Only | | River |

* Unassumed Roads include private roads, roadover unassumed township road allowances and roads over crown land.

Travelled Roads

All of the current travelled roads within the Township were established many years prior to the Township passing their first Official Plan (1980) and Zoning By-law (1982). Once the Township was incorporated, the travelled roads became the jurisdiction of the Municipality (these are the roads shown in red in Schedule 'C' of the Official Plan). While most of the Townships travelled roads ran along the road allowances, there are some that deviate from the road allowance due to terrain or safer travel paths. This left some parts of the road allowance given by the crown left as is. These road allowances are also the Township's Jurisdiction but are not assumed by the Township. Examples of this are shown below. Figure 2, is of Golf Course Road where the road was established to go around the large rock hill. Figure 3 and 4, is showing Alderdale Road, and Maple Road deviated from the Road allowance. There are many more like these within the Township.

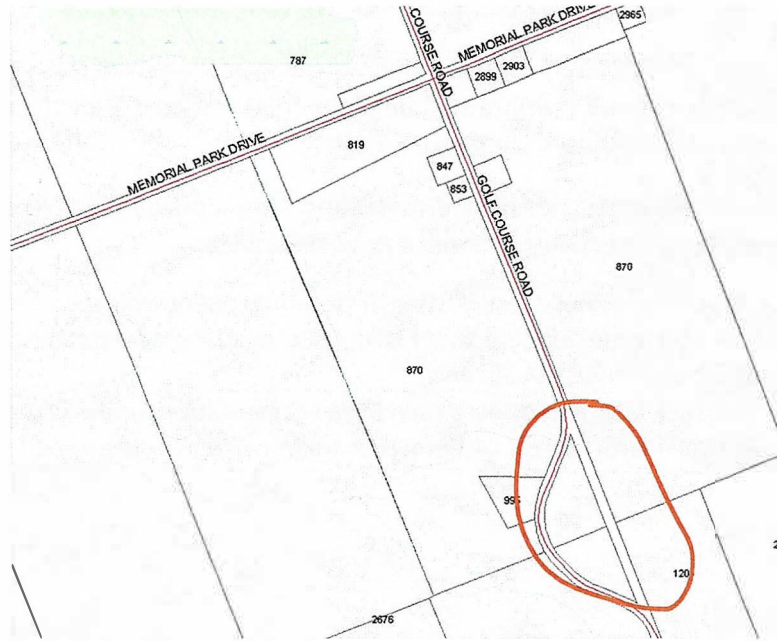


Figure 2 Golf Course Road

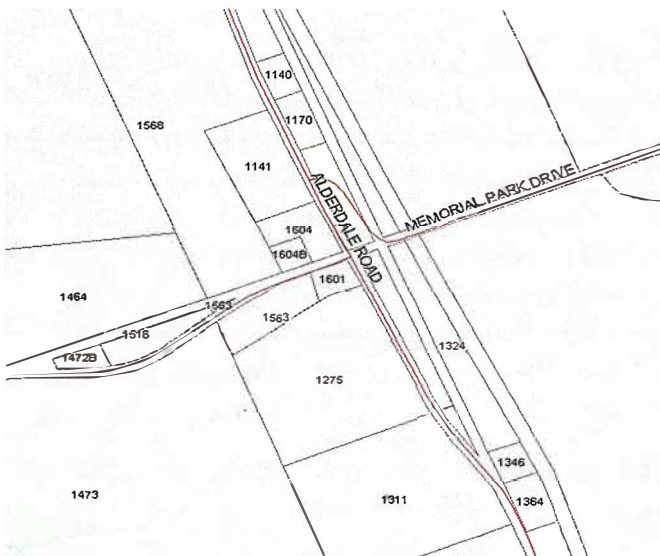


Figure 3 Memorial and Alderdale Road



Figure 4 Maple Road

Official Plan

Section D2.2.4 of the Official Plan states:

“There are a number of unopened municipal road allowances located throughout the Township. **The Township does not intend to improve these road allowances** for public use, but where the improvement of an unopened road allowance would yield a substantial public benefit , **Council will consider the provision of long-term maintenance provided the cost to upgrade the unopened road allowance is borne by landowners who would directly benefit from the improvement.**

Council intends to retain all unopened road allowance, but may consider the closing and conveyance of an unopened road allowance only in accordance with Section D2.3.4”

The above language from the Township’s Official Plan is very common language amongst other municipalities. For the larger municipalities, it is the developers of sub divisions that build the road and then once the sub division is complete the municipality takes on the future maintenance and snow removal.

Section D2.3.4 of the Official Plan, speaks to the closing and conveyance of unopened road allowances. There are **only two criteria that Council is to consider when deciding to sell a road allowance:**

- 1) “If the road allowance to be closed provides an existing or potential public access to a lake or river by leading to the water’s edge, Council must be satisfied that there is an adequate alternate public access to the water body in proximity to the road allowance to be closed: and
- 2) If the road allowance is used by a formalized recreational trail organization, as indicated on the Schedules or Appendices to this Plan (Official Plan), it must be demonstrated that the closure will not be detrimental to the greater trail network.”

Analysis of Impacts

As per the Municipal Act, municipalities have the choice to sell road allowances and, in the past, only were to be sold to adjacent properties. Since then, the Municipal Act has changed to allow municipalities to sell road allowances as they see fit. The decision to sell a road allowance is solely the decision of Council.

A publication was found from The Ministry of Municipal Affairs titled “Evaluating Sources of Political Pressure in Ten Townships to Upgrade and Assume Private Roads and Unopened Road Allowances.” The ten municipalities that were evaluated were Bonfield, Calvin Township, Chisholm Township, East Ferris, Papineau, North Himsworth, Nipissing, South Himsworth, Machar and Strong. The purpose of the report was to identify the sources of political pressure to assume roads and to suggest a combination of precedence and planning policy to allow Councils to make educated decisions on private roads and unopened road allowances. This analysis speaks to the financial implications that arise when assuming a private road or unopened road. The cost for initial bringing to standard and long-term care can cost the municipalities significantly. The report also advises that Council must be strong and consistent in its response to pressure to reflect good precedence, enforce policy and to be fair to all citizens. A full copy of the study is available at the office for review but is not included in this report as it does have some information that is out of date.

The Township Roads that are assumed now still allow for plenty of growth and is a manageable asset that still holds a high maintenance cost from the budget. The Township had always considered requests to purchase road allowances based on this. The selling of road allowances is only prompted at the request of the abutting landowner. Previously in the municipal act it was required that Road Allowances could only be sold to the abutting land owners. That has since changed and many municipalities have adopted procedures to notify the abutting landowner in writing to confirm that they have no interest in purchasing their half. Below are some images of road allowances that have previously been sold.

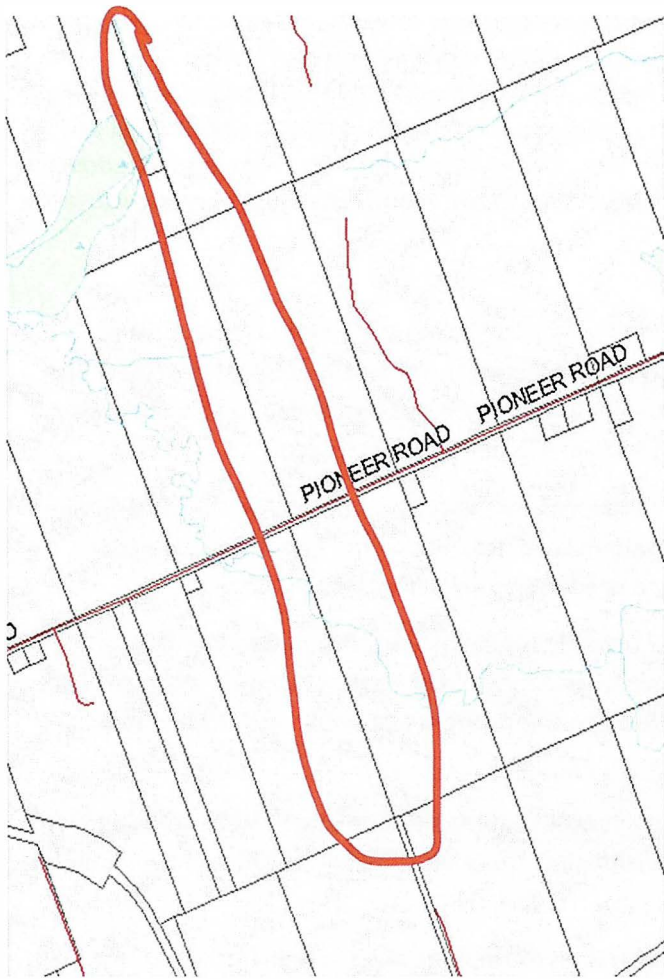


Figure 4. Between lots 14 and 15 Con 8 and 9 that was sold

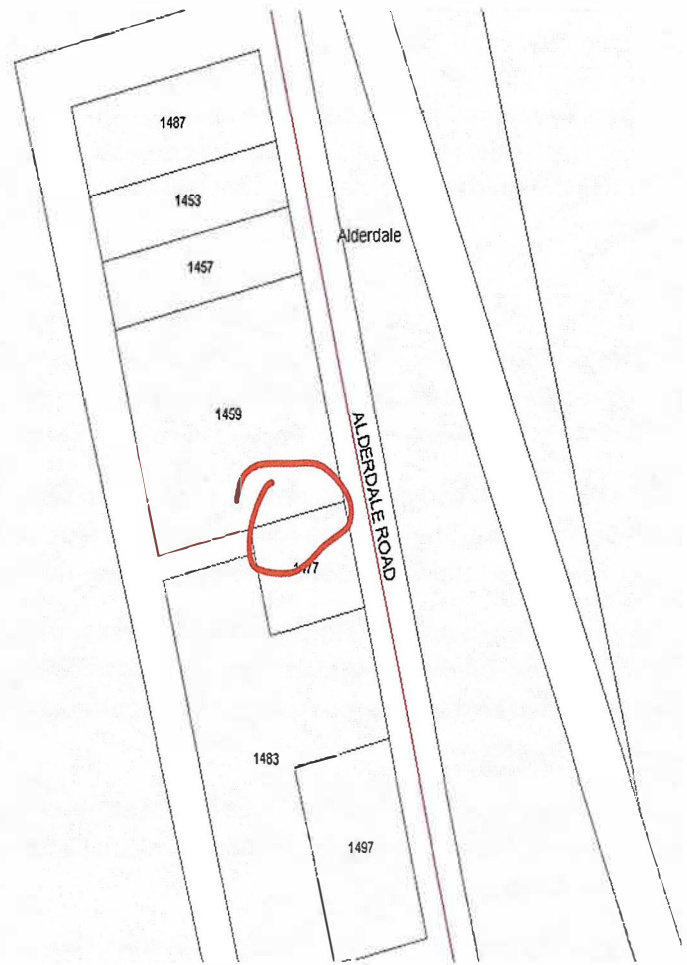


Figure 5. Road Allowance from part of an old subdivision that was sold

The Township currently will only sell road allowances to abutting landowners as all the Township Road allowances are 66ft wide and do not meet the minimum size and frontage to create a new lot. Once the Township is approached to inquire on buying a road allowance all abutting landowners are contacted to ask if they want to purchase their half.

The Township also started selling off Lakeshore road allowances as well. Most of the purchases are to enlarge lots as most lots along the water are very small. And also, to correct the conveyance of buildings that are already located within a road allowance.

By selling unopened road allowances, there is little to no impact to current or future transportation needs for the following reasons:

- The travelled road is usually in close proximity to the unopened road allowance so the township would not be opening up another road right beside. A great example of this is Alderdale road in Figure 3.
- Many of the unopened road allowances are not ideal terrain for building/creating a new road. Examples would be unopened road allowances in Provincially Significant Wetlands and wetlands, mountainous topography, bedrock too close to surface, having to dig out the abundance of clay material in the township, waterways needing additional culvert or bridge infrastructure, etc.
- As per a memo to Council from the Planner, February 10, 2023, there are approximately 300 'shovel ready' lots for development that have access to municipally maintained roads and will continue to use the existing road

network. The township will always only have the six (6) main routes out of the township (this count does not include the south end of Maple that a lot of people use, it is not maintained on the Powassan side).

- The township will never have the budget to open any new road allowances and the Official plan has that Council does not intend to improve any road allowances. The common practice in all municipalities is to not open any new road allowances but Councils will consider taking on the maintenance of roads once a developer/landowner brings the road up to a standard that will not cost future tax payers any more money than just normal wear and tear.

The impact of recreation opportunities is also low. Majority of our unopened road allowance system is 'short chunks' scattered from all four corners of the township. There is no opportunity for creating a significant public trail system or stand-alone recreation lands. The road allowances are too small to create a recreation use on them and also make sure there is parking for everyone to use. Trespassing on private property would also become a huge issue.

There are 4 unopened road allowances that access Wasi Lake, 2 off of Grahamvale Road, one off Memory Lane and one off of Golf Course Road. There are no road allowances that access Graham Lake. Mink Lake and Lake Nosbonsing will follow East Ferris road allowance policies because these two lakes are predominately in East Ferris.

There are 2 public accesses to Wasi; one on north side and one on south side. Wasi Lake is a vulnerable lake that is at capacity for lot creation due to its high state of eutrophication. An overabundance of nutrients—primarily nitrogen and phosphorus—in water starts a process called eutrophication. Algae feed on the nutrients, growing, spreading, and turning the water green.

Municipalities that tend to have larger lakes do not sell their road allowances that lead to bodies of water. In using North Bay as an example, majority of the road allowances that access Lake Nipissing are open to public because they access miles of beautiful sandy beaches.

Chisholm does not have the sandy shoreline that North Bay has. Below is an example of the shoreline at one of the unopened road allowances. Because the Township sells their lakeshore road allowances, if the road allowances that access lakes were ever opened to the public there would be significant complaints of trespassing on private property and private (purchased) lakeshore road allowances, parking issues and disturbances with the area residents.



Example of the shoreline at one unopened road allowance on Wasi Lake.

Short Term Financial impacts include the most obvious of the sale of the land proceeds. Council reviewed the Fees bylaw and increased the fee for road allowance purchases to \$15 per linear foot. The purchaser pays all legal fees for the real estate transfer so the expenses are very low to the township to sell road allowances.

Long Term Financial impacts are more significant. Most rate payers reach out to the office to ask about purchasing road allowances because there is a reason. Examples have been:

- My driveway will be too steep but if I purchase the road allowance, I will have a safer entrance and the ability to start building my house.
- My lot is too small to build a house and put a septic bed on it but if I had the extra 66 ft of road allowance, I could build.
- I have an existing lot of record that is landlocked, can I buy the unopened road allowance to improve my access?
- I would like to reconfigure an old subdivision plan and if I purchase the road allowances, I could make the building lots more suitable in size.
- I want to sever a lot but I don't quite meet the 60m of road frontage requirement, can I buy the road allowance to incorporate into my new lot creation?
- I would like to build a garage but I can't meet setbacks from the Zoning by-law without the extra 66ft of road allowance added to my property.

So what do all the examples above have in common? They all add assessment growth to our township that couldn't necessarily have all happen without the road allowance purchases. The complaint about Chisholm having a low tax base is significantly helped by Council making the decision to sell road allowances.

There are no environmental and ecological considerations taken when the decision is made to sell a road allowance. Those types of considerations are looked at at the time of development.

Historical significance will never be linked to a specific road allowance. Chisholm has some rich history but historical significance will always be linked to geographic areas within the township and not a pin point.

Legal Advice

Staff met with legal for advice on Road Allowance Closures and Beach Road between Memorial Park and Chiswick Line. In summary, the following was discussed:

- Private Roads and unopened road allowances fall under the Occupiers Liability Act and do not have a statutory liability for the condition of the road;
- Legal would not advise to ever open a road allowance 'as is';
- When considering opening a road allowance, an engineer should suggest a design standard so that the township will be able to meet the statutory liability obligations (Ont. Reg. 239/02);
- Keep private roads and municipal roads separate and do not enter into road agreements that overlap;
- Council can decide to open a road that does not meet a design standard but it would not be advised to do so because of the liability of not being able to meet the statutory liability obligation;
- The Municipal Act does not impose any procedural requirements on road closing and sales except for section 34 of the Act which states "a by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the proper land registry office."
- There is no statutory requirement for a public meeting or to advertise notice of proposed sale in a newspaper for 3 consecutive weeks.
- When advertising for the public meeting, the notice of closing of unopened part of a road allowance states that Council will, at the said meeting, hear from any person, or from their counsel, solicitor or agent, who claims his/her land to be prejudicially affected by the closing and sale of a road allowance.
- Recommendation to have a specific road allowance sale policy/by-law. Currently, the township has a sale of real property by-law that excludes the sale of road allowances.

Fees

An analysis of fees for road allowance and lakeshore road allowance purchases was complete when Council reviewed the Fees by-law fall of 2023.

Procedures

Since there were no written procedures or policies on closing road allowances, staff have been making improvements to the process. Procedures followed by staff have been based on the same procedures for closing road allowance as in past files and is heavily guided by legal advice and direction.

When an inquiry about purchasing a road allowance is received by the office, the following procedures for completed for the purchase of Road Allowance/ Lakeshore Road Allowance:

1. Application is submitted to the Township office (application form including fee of \$2000 deposit with \$250 admin fee as per by-law 2023-39)
2. Application goes to Council along with planning memo from staff. Council passes a resolution agreeing to sell the road allowance. If the application is not a Lakeshore Road Allowance, staff send letters to other abutting land owners to give them an opportunity to purchase their half. Staff also does up a notice to be posted at the Road Allowance.
3. The Township then sends the application to the Lawyers along with a tax summary and an image from CGIS and the \$2000 deposit.
4. The lawyer then sends out a letter to the applicant and/or lawyer of Applicant, with the requirements and steps to complete the road closure, this is when they lawyers will advise for the applicant to submit a plan of survey to them.
5. Applicant submits survey to lawyers and the lawyer advertises in a local paper of the scheduled public meeting, the notice gives a deadline for written submissions of concerns.
6. At the Council meeting following the public meeting, if no concerns are raised, Council passes a by-law to declare the lands surplus and to sell it to the applicant.
7. The Township sends the by-law to the lawyers for their handling and registering the transfer documents.
8. Once all the appropriate documentations are signed and submitted, the applicant pays the \$15.00 per linear foot for road allowances and \$4.00 per linear foot for Lakeshore road allowances (By-law 2023-39) along with all lawyer fees to the lawyers and the land is registered to the applicant.
9. Timeframe from the public meeting to the registration is usually 2-3 months.
10. The Lawyer sends the township the proceeds from the sale of the road allowance and any needed documents.

Conclusion

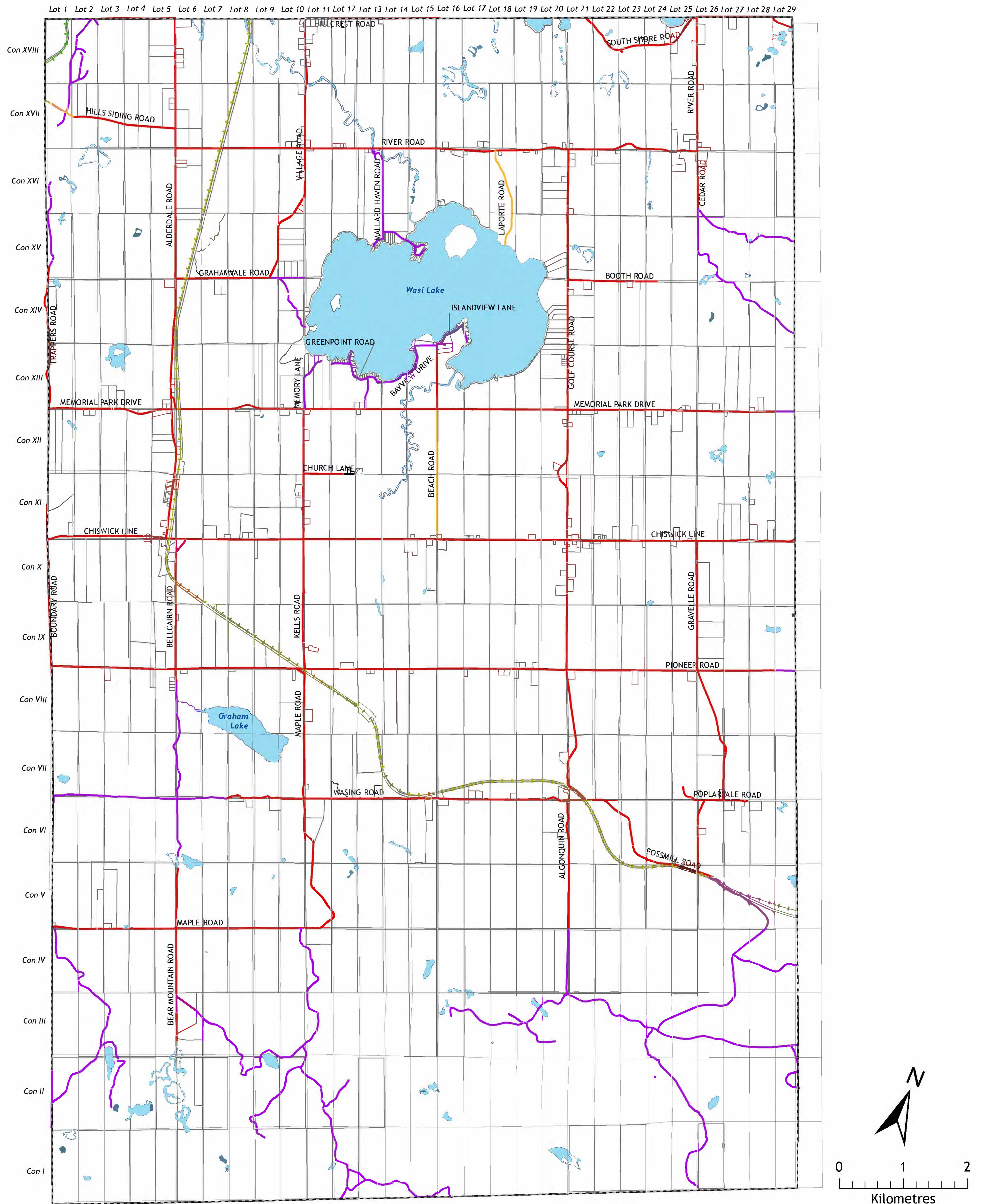
In conclusion, Council has the sole discretion to sell road allowances and lakeshore road allowances.

The analysis of impacts in this report are not considered in the decision to sell road allowances or not. The only considerations Council must be aware of are:

- 1) as per the Official Plan, Council is to consider the following when deciding to sell a road allowance;
 - a) "If the road allowance to be closed provides an existing or potential public access to a lake or river by leading to the water's edge, Council must be satisfied that there is an adequate alternate public access to the water body in proximity to the road allowance to be closed: and
 - b) If the road allowance is used by a formalized recreational trail organization, as indicated on the Schedules or Appendices to this Plan (Official Plan), it must be demonstrated that the closure will not be detrimental to the greater trail network."

2) That the sale of the road allowance does not prejudicially affect anyone.

According to the Official Plan, Council does not intend to improve any road allowances. Since the Township is not intending to improve these road allowances, there is a financial benefit to the entire township to sell the unopened road allowances.



SCHEDULE 'C'
Township of Chisholm
Official Plan
Transportation

Legend
Roads

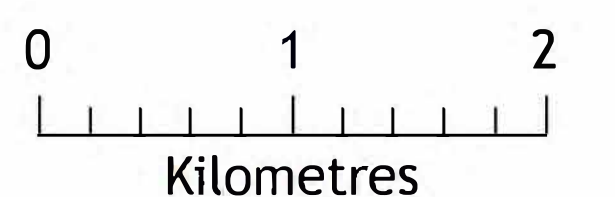
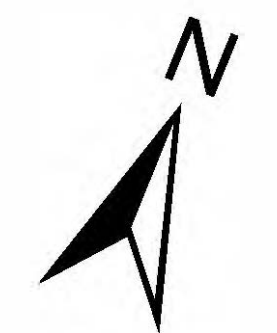
- Local Road
- Unassumed Road*
- Local Road Assumed for Summer Maintenance Only

Railway

- - - Active
- - - Non-Active

- Township Boundary
- Waterbody
- River

* Unassumed Roads include private roads, roads over unassumed township road allowances and roads over crown land.



**THE CORPORATION OF THE TOWNSHIP OF CHISHOLM
BY-LAW NUMBER 2024-09**

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF CHISHOLM TO CLOSE, STOP UP
AND DECLARE THE LANDS TO BE SURPLUS AND TO SELL PART OF THE UNOPENED ROAD
ALLOWANCE BETWEEN CONCESSION 14 AND 15 AND PART OF THE ORIGINAL SHORE ROAD
ALLOWANCE IN FRONT OF THE UNOPENED ROAD ALLOWANCE BETWEEN CONCESSIONS 14
AND 15, TOWNSHIP OF CHISHOLM, AND MORE PARTICULARLY DESCRIBED BELOW.**

WHEREAS the Corporation of the Township of Chisholm has deemed it necessary and expedient to close, stop up and declare the lands to be surplus and to sell to the adjoining landowners part of the unopened road allowance between Concessions 14 and 15, and part of the original shore road allowance in front of the unopened road allowance between Concessions 14 and 15, Township of Chisholm, more particularly described below.

AND WHEREAS the closing, stopping up and sale of part of the unopened road allowance and part of the original shore road allowance, does not deprive any person of the means of ingress or egress to and from his or her land or place of residence.

AND WHEREAS the lands described herein are no longer required for the purpose of a road allowance and shore road allowance in this location.

AND WHEREAS a Notice of this By-law was published on two occasions in the Almaguin News in excess of a month before the hearing.

AND WHEREAS the lands described herein are surplus for Township purposes.

AND WHEREAS Council has not heard from any person, who has claimed that his lands will be prejudicially affected by the passing of this By-law.

NOW THEREFORE the Council for the Corporation of the Township of Chisholm enacts as follows:

- (1) All the road allowance situate, lying and being in the Township of Chisholm, in the District of Nipissing, and more particularly described as follows:

ALL AND SINGULAR THAT certain parcel or tract of land and premises, situated, lying and being in the Township of Chisholm, in the District of Nipissing, being part of a road allowance between Concessions 14 and 15, in the said Township of Chisholm as shown on Plan 36R-14968 and designated thereon as Parts 2 and 3, and;

ALL AND SINGULAR THAT certain parcel or tract of land and premises, situated, lying and being in the Township of Chisholm, in the District of Nipissing, being part of the original shore road allowance in front of the road allowance between Concessions 14 and 15, in the said Township of Chisholm as shown on Plan 36R-14968 and designated thereon as Parts 4 and 5.

are hereby closed and stopped up.

- (2) That the unopened portion of the said road allowance and original shore road allowance will be declared surplus lands.
- (3) That the unopened portion of the said road allowance and original shore road allowance described in paragraph 1 of this By-law may be sold to the owners of PIN Parcel 49189-0218 (LT) PCL 26824 SEC NIP; PT LT 20 N 15 PT 1, 36R7117; CHISHOLM ; DISTRICT OF NIPISSING and PART OF PIN PARCEL 49189-0303 (LT) PT BROKEN LT 20 CON 14, BEING PT 1 36R14968; CHISHOLM; DISTRICT OF NIPISSING.

- (4) That the Mayor and the CAO Clerk-Treasurer of the Township of Chisholm are hereby authorized to sign documents and receive money as required to carry out the intent of this By-law.
- (5) This By-law comes into force and effect upon a certified copy of the By-law being registered in the Land Titles Office for the District of Nipissing.

READ a first time in open Council this 14th day of May, 2024.

READ a second time in open Council this 14th day of May, 2024.

READ a third time in open Council this 14th day of May, 2024.

Mayor, Gail Degagne

CAO Clerk-Treasurer

I, **JENNISTINE LEBLOND**, CAO and Clerk-Treasurer of the Township of Chisholm, in the District of Nipissing, hereby certify:

That this is a true copy of By-Law No. 2024-09, passed by the Council of the Township of Chisholm on the 14th day of May, 2024.

CAO Clerk-Treasurer

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Gail Degagne, Mayor
Jenny Leblond, CAO Clerk-Treasurer

Memorandum

TO: Council
FROM: Administrative Assistant, Jessica Laberge
DATE: May 2, 2024
RE: Request from rate payer to have relief from tax interest

The township is in receipt of a request from a rate payer to not pay an interest charge applied to their account from a missed tax installment. His request is shown below.

"As a four-year resident and taxpayer of Chisholm Township. I am requesting that a current interest charge of \$12.90 and any further interest rate charges be removed from my Chisholm Township, 2024 property tax bill for the following reasons:

On March 26, 2024, I paid through Online Banking the first installment of my initial tax bill and the amount of \$1031.71. Naming Chisholm Township taxes as a payee as instructed by the Chisholm Township website payment policy. This amount was shown deducted from my bank account and I assumed that my tax bill had been paid.

On April 22, 2024 I contacted the Chisholm Township office and spoke with administration, staff concerning another tax related question?

At that time, I was informed that my interim payment could not be accepted due to Township policy.

I contacted my Royal Bank representative, and they assured me it was a valid payment.

On April 23, 2024 at the Township office. I discussed with administration staff the interest charge /payment policy and paid Interim 2024 First installment taxes of \$1037.71.

Again, since The initial tax payment was shown deducted from my bank account assumed paid. The Township could have contacted me that they would not accept the initial payment which would've given me the opportunity to pay the tax bill before interest rates were applied.? "

Though the rate payer made a payment through his bank it was received by the office as a interact e-transfer sent to the info@chisholm.ca email. The township can not accept payment this way as it is not in line with our Tax collection policy. In addition the process is not secure and if residents could pay this way it would be unmanageable for the office to handle with the accounting database. Staff did receive the etransfer by email and attempted to contact the rate payer, but unfortunately did not have find a contact number. It is the responsibility of the Tax payer to ensure that payment is sent in a manner that is acceptable.

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Gail Degagne, Mayor
Jenny Leblond, CAO Clerk-Treasurer

Memorandum

TO: Council
FROM: Administrative Assistant, Jessica Laberge
DATE: May 2, 2024
RE: CN Request to install Hydro Pole on Hills Siding Road

The township received communication from CN in February inquiring about Hills Siding Road and whether the township owned the section of the road that heads west into the Municipality of Powassan. This section of the road is owned by the Township of Chisholm but it not municipally maintained all the way to the border.

CN is starting the preparation for the new passenger rail that will be back in operation going from Northern Ontario to Southern Ontario. As part of this project CN is mandated to install controlled crossings at all crossways with a stop arm and lights. The crossing that is in the Municipality of Powassan on Hills Siding Road. This is requiring Hydro to service the crossing. Staff had a preliminary conversation with CN to let them know of what would need to be done if they are to install hydro poles within the Township Road Allowance.

Attached to this memo please see the formal request from CN as well as a draft response from the Township.

Since this is a federal project that will be a benefit to a lot of the North, I believe the township should show support of this project. Staff has proposed a response letter to the request with conditions that must be completed to ensure there are no ramifications to the Township. There is a condition for a survey plan to be done to ensure that the pole locations are on the Township Road Allowance. If the location is on private property, they would have to pursue the property owner to obtain permission. In addition an agreement to ensure the work being done on the township property will cover the Township for Insurance and liability. If CN does agree to carry out the conditions staff will have a solicitor to review any documents before being approved.



www.cn.ca

Engineering Design and Construction
Eastern Canada Region

1 Administration Road
Concord, Ontario, Canada
L4K 1B9

Études et travaux de construction
Division de l'Est du Canada

1 Rue Administration
Concord, Ontario, Canada
L4K 1B9

Via E-mail

2024/03/18

Jessica Labarge
Township of Chisholm
2847 Chiswick Line, Powassan, ON POH 1Z0
Canada

Subject: Grade Crossing Safety Improvements – Warning System Installation the Hills Siding Road,
Newmarket Subdivision, Mile 213.02 on Track 01, Township of Chisholm.

Greetings,

Each year, Canadian National Railway Company (CN) identifies level crossings across its network for consideration towards improving general crossing safety. We have identified an opportunity to improve crossing safety at the Hills Siding Road level crossing located at mile 213.02 track 01 of the Newmarket Subdivision in the Township of Chisholm by installing a warning system consisting of flashing lights, electronic bells, and gates.

Warning System Installation:

This is to bring to your notice that Canadian National Railway has applied for Transport Canada RSIP program to grant funding for the installation of warning system consisting of flashing lights, bells and gates at the railway crossing at mile 213.02 on CNs Newmarket Subdivision at Hills Siding Road in the Township of Chisholm in the Municipality of Powassan, ON. In order operate this warning system at the crossing, power must be brought in, and new hydro poles need to be installed. To bring power, CN prefers to use the shorter and easier route which is available on the east side coming in from Alderdale Road which is Township of Chisholm's property.

CN would like to formally seek the necessary permissions to install hydro poles along Hills Siding Road through the township's property to the crossing. This will include minor tree trimming for the required clearances for power lines as well.

CN has received the RSIP funding, which would contribute 50% of the cost of warning system and the remaining 50% will be equally distributed between the Railway and the Municipality.

CN has plans to complete the installation of the warning system in April-May of 2024.

Please contact me if you need further clarification or have additional questions.

Regards,

Sarangan Srikanth

Sarangan Srikanth

Officer Public Works

Canadian National Railway

Address: 1 Administration Rd, Concord ON L4K 1B9

Tel:437-329-4963

Email: sarangan.srikanth@cn.ca



Corporation of the Township of Chisholm

*Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099 info@chisholm.ca*

Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

May 15, 2024

VIA EMAIL

Att: Sarangan Srikanth
Canadian National Railway
1 Administration Rd,
Concord ON L4K 1B9

Greetings,

Re: Hills Siding Road, Hydro Pole Install

As per your letter dated March 18, 2024, the council of the Corporation of the Township of Chisholm reviewed your request to have new hydro poles installed on Hills Siding Road to service the railroad crossing that is located in the Municipality of Powassan.

Council agrees to having the poles installed along Hills Siding Road, provided that the following conditions are fulfilled:

- Confirmation that the Township of Chisholm will not be responsible for any costs associated with this project.
- Approval of pole location by the Township's Operations Superintendent and CAO.
- A survey plan of the road allowance with the location of hydro poles.
- Signed agreement for working within Township Road Allowance, including Insurance certificate, and timeline of project.

Please see attached, By-law 2016-22 for working within unopened road allowance. Should you have any questions or concerns please contact me.

Sincerely,

Jenny Leblond
CAO Clerk-Treasurer
JL:jl
Encl.

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

BY-LAW NO. 2016-22

**Being a By-Law to establish policies for the
alteration of unopened road allowances for motor
vehicle travel.**

WHEREAS this Township of Chisholm (Township) is the owner of all road allowances within its jurisdiction;

AND WHEREAS this Township from time to time receives applications from ratepayers to alter parts of original road allowances for motor vehicle passage purposes;

AND WHEREAS the purpose of this By-law is to establish policies with respect to the requirements of the Township, if Council approves of an unopened road allowance being altered for vehicle purposes.

BE IT ENACTED AS A BY-LAW OF this Township as follows:

1. General Policy

It is the general policy of this Township that unopened road allowances shall not be altered for motor vehicle travel purposes, and that any cutting down of trees or grading or removing of rocks or fill on unopened road allowances is prohibited without the express approval of Council.

2. Applications

If Council decides that an Application to alter an unopened road allowance merits consideration, and approves of such use, the following are the conditions of approval:

2.1 Survey

Applicants are required to survey the road allowance to be sure that the proposed alteration and use will not encroach on adjacent lands.

2.2 Application's Expense

All work shall be done at the Applicant's expense. The Applicant shall file a cost estimate prior to the work taking place and file security for the value of the work.

2.3 Outline of Proposed Work

The Applicant shall prepare, and submit to Council for approval, a summary of the proposed work program including width, and care to be taken with respect to any environmentally sensitive areas.

2.4 No Assumption by the Township

Once the work is completed and motor vehicle access is possible, it is not a road which is "assumed" by the Township for public travel purposes.

2.5 Letter of Credit

The Applicant shall file a Letter of Credit (or cash) with Township for 10% of the value of the estimated cost of the work. This is to protect the Township against construction liens.

2.6 Inspection

The Township will inspect the work only to the extent to make certain that the Applicant has followed Council's directions.

2.7 Posting of Sign

The Applicant shall be required to post signs "ROAD NOT ASSUMED BY THE MUNICIPALITY, USE AT YOUR OWN RISK". If these signs are removed they shall immediately be replaced by the Applicant.

2.8 Group Application

If the Application is by a group of people who wish to make a trail along an unopened road allowance, consideration should be given to the forming of a Corporation that would be responsible for the maintenance of the road.

2.9 Insurance

The Applicant shall obtain liability insurance, with respect to the alteration and use of the road, and file a copy with the Township. The Township must be added as an insured on the policy. The insurance company must give an undertaking that the policy will not be cancelled or terminated without 30 days notice to the Township.

2.10 Waiver of Liability

The Applicant must enter into an Agreement with the Township waiving, releasing and discharging the Township of and from all claims, actions, causes of actions and damages for death, personal injury or damage to property arising out of the use of, the unopened road allowance.

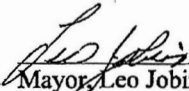
2.11 Removal of Timber

Timber removed from the road allowance is the property of the Township of Chisholm and must be purchased from the Township. Tree tops must be removed from site.

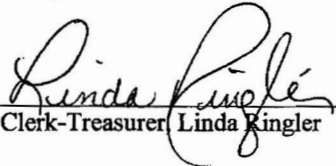
3. Further Conditions

Council shall add such additional conditions as it deems necessary having regard to the circumstances and area in which the proposed work is located.

Read a first, second, and third time and passed in open Council this 12th day of July, 2016.



Mayor, Leo Jobin



Clerk-Treasurer Linda Kingler

LICENCE AGREEMENT
FOR THE ALTERATION AND USE OF
AN UNOPENED MUNICIPAL ROAD ALLOWANCE

THIS AGREEMENT made in triplicate, this _____ day of _____, 2016.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM
Having its principle Municipal Offices at
2847 Chiswick Line
Powassan, Ontario P0H 1Z0

(Hereinafter called the "Township")

OF THE FIRST PART

-AND-

Name:
Address:

(Hereinafter collectively referred to as "_____")

OF THE SECOND PART

WHEREAS the Township is the owner of all unopened unassumed original road allowances in the geographic Township of Chisholm;

AND WHEREAS _____ has applied to the Township for a licence to alter certain parts of the original unopened road allowances in the geographic Township of Chisholm;

AND WHEREAS Municipal By-Law No. _____ establishes policies for the alteration and use of unopened road allowances by Applicants;

NOW THEREFORE THIS AGREEMENT WITNESSETH, that in consideration of the covenants, agreements and terms hereinafter set out, the parties hereto covenant and agree with each other as follows:

1. GRANT OF LICENCE

The Township hereby grants to _____, a licence to alter and use that portion of the original unopened road allowance, geographic Township of Chisholm as a (enter purpose details and location etc...)

2. **TERM OF AGREEMENT**

This Licence Agreement shall be effective as of the _____ day of _____, _____, and shall expire on the _____ day of _____, _____.

3. **THIS LICENCE IS SUBJECT TO THE FOLLOWING ADDITIONAL CONDITIONS:**

3.1 **Boundary to be surveyed**

The centre line of the said Township road allowances, described in Paragraph 1 above, and shown on Schedule "A" attached, shall be marked and identified by a surveyor in order that there be no encroachments on adjacent lands.

3.2 **Clearance**

The portion of the road allowance to be used shall be cleared to a width not greater than _____ feet.

3.3 **Security Deposit**

There shall be deposited with the Township a security deposit _____ as a guarantee of the due performance of the terms of this Agreement.

3.4 **Signage**

There shall be erected a sign reading:

"Road not assumed by the Municipality: Use at your own risk."

This shall be placed on the road allowance between, where _____ proposes to commence its use of the said road allowance.

3.5 **Timber on Road Allowance**

All timber removed for the road allowance clearing, is the property of the Township and is to be purchased from the Township.

_____ shall submit to the Township, a calculation of the timber removed from the road allowance and within fifteen (15) days make payment for such timber.

3.6 **Treetops**

Treetops must be removed from the site.

3.7 Liability Insurance

_____ will forward to the Clerk of the Township, a Liability Insurance Policy showing the Township of Chisholm named as an insured for the purpose of this Licence. The coverage shall be a minimum of One Million Dollars (\$1,000,000.00). The Policy must contain a provision that _____ agent will advise the Township within 10 days if the insurance coverage is cancelled.

3.8 Expenses

All expenses of the Township in connection with this Application, and the preparation of agreements, surveys, etc. are the responsibility of the applicant.

3.9 Licence not transferable

This licence hereby granted is not transferable by _____ to any other party.

4. RELEASE AND INDEMNITY

4.1 _____ assumes all responsibility for, and releases the Township, its officers, employees and agents from and against all losses, damages, costs, expenses, claims, liabilities, actions, causes of actions and demands whatsoever, whether occurring on or for or after the term of this Agreement, including any environmental liability;

4.2 _____ shall indemnify the Township, its officers, employees and agents from and against all losses, damages, costs, expenses, claims, liabilities, actions, causes of actions and demands whether occurring or caused before or after the term of this Agreement, that the Township, its officers, employees and agents may suffer, incur, be subject to or liable for as a result of the operations of _____ on the unopened road allowances described above and shown on Schedule "A":

5. TERMINATION OF AGREEMENT

The Township may, at anytime, withdraw permission to use this unopened road allowance if _____ is in breach of any of the terms of this Agreement.

6. NOTICE

For the purpose of this Licence Agreement, Notice can be given to _____ by prepaid Registered Mail addressed to _____ at:

Notice shall be deemed to have been received on the _____ day after mailing.

7. **GENERAL**

This Agreement shall be for the benefit of, and be binding upon the parties hereto and their respective heirs, successors, administrators permitted assigns.

DATED this _____ day of _____, _____.

The Corporation of the Township of Chisholm

Mayor, Leo Jobin

Clerk-Treasurer, Linda Ringler

DATED this _____ day of _____, _____.

(OWNER)

Witness

Owners signature

2024 Association of Municipalities Ontario (AMO) Conference

Submit a request to meet with ministers and parliamentary assistants at the 2024 AMO conference.

Overview

The AMO conference is organized annually by the Association of Municipalities Ontario. Municipalities across the province have an opportunity to meet with provincial ministers and parliamentary assistants at the conference to discuss specific issues.

This year, the conference will be held in the City of Ottawa from August 18 to 21, 2024.

Request a meeting

As a municipal delegate, you can request a meeting with a minister or parliamentary assistant at the AMO conference. The deadline to submit your request is **Friday June 7, 2024 at 5:00 p.m. ET.**

Guidelines

- Please do not submit the same issue to multiple ministries.
- Each form lets you request meetings with up to three ministers. If you'd like to meet with more than three ministers, please submit a new form.
- Not all ministers and parliamentary assistants will be accepting delegations. Please do not contact your MPP or individual Ministers' Offices to request a meeting.

After you submit your request

If you included your email address in response to question 6 on the form, you will receive a copy of your submission within one business day. The status of your request will be communicated by email or telephone at least **one week before the conference**. If your request is successful, we will contact you with the time and location of your delegation.

Contact

If you have questions or concerns about this form, contact delegations@ontario.ca